

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE U	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 23	3. EFFECTIVE DATE 29-Apr-2019	4. REQUISITION/PURCHASE REQ. NO. 1300380440		5. PROJECT NO. (If applicable) N/A
6. ISSUED BY NSWC, CRANE DIVISION 300 Highway 361 - Building 3373 Crane IN 47522-5001	CODE N00164	7. ADMINISTERED BY (If other than Item 6) DCMA Baltimore 217 EAST REDWOOD STREET, SUITE 1800 BALTIMORE MD 21202-3375		CODE S2101A SCD: C

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) CSRA LLC 1201 M. Street SE, Suite 400 Washington DC 20003		9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
		10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4030-FC07
		10B. DATED (SEE ITEM 13) 12-Jun-2009
CAGE CODE 8X463	FACILITY CODE	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
SEE SECTION G

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) Deobligation; 52.232-22, 5252.232-9104

E. IMPORTANT: Contractor  is not,  is required to sign this document and return copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	

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## GENERAL INFORMATION

The purpose of this modification is to deobligate \$40,825.35

### 1. FUNDING INFORMATION:

Refer to Section B and G of the task order for incrementally funded SLIN and ACRN additions.

The total funded amount currently available for payment is hereby decreased by **\$40,825.35** from \$3,347,268.91 to \$3,306,443.56

The clause Limitation of Funds (FAR 52.232-22) applies. The Government is not obligated to reimburse the Contractor for cost incurred in excess of **\$3,306,443.56** unless additional funds are made available and incorporated as a modification to this order.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby decreased from \$3,347,268.91 by \$40,825.35 to \$3,306,443.56.

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
400006	Fund Type - OTHER	300,000.00	(1,617.25)	298,382.75
400009	Fund Type - OTHER	360,000.00	(5,403.46)	354,596.54
400010	Fund Type - OTHER	570,000.00	(2,546.55)	567,453.45
400011	Fund Type - OTHER	119,170.25	(1,788.79)	117,381.46
400012	WCF	220,000.00	(238.05)	219,761.95
400014	WCF	146,402.17	(29,231.25)	117,170.92

The total value of the order is hereby increased from \$3,366,547.00 by \$0.00 to \$3,366,547.00.

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## SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	R425	SUPPORT SERVICES FOR THE CALIBRATION AND EQUIPMENT MANAGEMENT: BASE YEAR 1, OPTION 1 (YEAR 2), OPTION 2 (YEAR 3), OPTION 3 (YEAR 4), OPTION 4 (YEAR 5), AND SIX-MONTH EXTENSION LABOR. Extend the period of performance from April 30, 2015 to July 31, 2015. (Fund Type - OTHER)		LO			\$3,062,814.26
400001	R425	Incremental funding in the amount of \$95,000 in support of TI 001 (ACRN A1) less deob of \$4,814.25 on Mod # 05 (Fund Type - OTHER)					
400002	R425	Incremental funding in the amount of \$99,000 in support of TI 001 (ACRN A2) (Fund Type - OTHER)					
400003	R425	Incremental funding in the amount of \$65,000 in support of TI 002 (ACRN A2) (Fund Type - OTHER)					
400004	R425	Incremental funding in the amount of \$353,778 in support of TI 001 (ACRN A2) (Fund Type - OTHER)					
400005	R425	Incremental funding in the amount of \$150,000 in support of TI 002 (ACRN A2) (Fund Type - OTHER)					
400006	R425	Incremental funding in the amount of \$300,000 in support of TI 002 (ACRN A2) **Note-Deob by \$1,617.25, from \$300,000.00, to \$298,382.75. (Fund Type - OTHER)					
400007	R425	Incremental funding in the amount of \$240,000 in support of TI 002 (ACRN A3) (Fund Type - OTHER)					
400008	R425	Incremental funding in the amount of \$110,000 in support of TI 002 (ACRN A4) (Fund Type - OTHER)					

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
400009	R425	Incremental funding in the amount of \$360,000 in support of TI 002 (ACRN A5) **Note-Deob by \$5,403.46 from \$360,000.00 to \$354,596.54. (Fund Type - OTHER)					
400010	R425	Incremental funding in the amount of \$570,000 in support of TI 002 (ACRN A6) **Note-Deob by \$2,546.55 from \$570,000.00 to \$567,453.45. (Fund Type - OTHER)					
400011	R425	Incremental funding in the amount of \$119,170.25 in support of TI 002 (ACRN A7) **Note-Deob by \$1,788.79 from \$119,170.25 to \$117,381.46. (Fund Type - OTHER)					
400012	R425	Funding in support of TI-002 (NSWC Crane/CAL LAB/Calibration of Equipment). **Note-Deob \$238.05 from \$220,000.00 to \$219,761.95. (WCF)					
400013	R425	Funding in support of TI-002 (NSWC Crane/CAL LAB/Calibration of Equipment). (WCF)					
400014	R425	Funding in support of TI-002 (NSWC Crane/Calibration of Equipment/provide metrology, calibration and management of electronic, mechanical, hydraulic and optical equipment for the NSWC Crane Cal Lab. Shall utilize the National Institute of Standards and Technology (NIST) and the American National Standards Institute (ANSI) to support this requirement). **Note-Deob by \$29,231.25 from \$146,402.17 to \$117,170.92 . (WCF)					
4100	R425	SUPPORT SERVICES FOR THE CALIBRATION AND EQUIPMENT MANAGEMENT. OPTION 1, YEAR 2 LABOR....MOVED TO CLIN 4000 ON MOD # 04. (Fund Type - OTHER)		LO			\$0.00
4200	R425	SUPPORT SERVICES FOR THE CALIBRATION AND EQUIPMENT MANAGEMENT. OPTION 2, YEAR 3 LABOR....MOVED TO CLIN 4000 ON MOD # 07. (Fund Type - OTHER)		LO			\$0.00
4300	R425	SUPPORT SERVICES FOR THE CALIBRATION AND EQUIPMENT MANAGEMENT. OPTION 3, YEAR 4 LABOR....MOVED TO CLIN 4000 ON		LO			\$0.00

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
		MOD # 10. (Fund Type - OTHER)					
4400	R425	SUPPORT SERVICES FOR THE CALIBRATION AND EQUIPMENT MANAGEMENT. OPTION 4, YEAR 5 LABOR....MOVED TO CLIN 4000 ON MOD # 12. (Fund Type - OTHER)		LO			\$0.00

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
6000	R425	SUPPORT SERVICES FOR THE CALIBRATION AND EQUIPMENT MANAGEMENT: BASE YEAR 1, OPTION 1 (YEAR 2), OPTION 2 (YEAR 3), OPTION 3 (YEAR 4), OPTION 4 (YEAR 5), AND SIX-MONTH EXTENSION ODCs. (Fund Type - OTHER)	1.0	LO	\$303,732.74
600001	R425	Incremental funding in the amount of \$4,000 in support of TI 001 (ACRN A1) Note: De-obligate \$152.68 from \$4,000 to \$3,847.32. (Fund Type - OTHER)			
600002	R425	Incremental funding in the amount of \$54,600 in support of TI 002 (ACRN A2) Note: De-obligate \$54,600 from \$1,259.60 to \$53,340.40. (Fund Type - OTHER)			
600003	R425	Incremental funding in the amount of \$241,400 in support of TI 002 (ACRN A2) Note: De-obligate \$5,280.45 from \$241,400 to \$236,119.55. (Fund Type - OTHER)			
600004	R425	Incremental funding in the amount of \$50,000 in support of TI 002 (ACRN A2) Note: De-obligate \$39,574.53 from \$50,000 to \$10,425.47. (Fund Type - OTHER)			
600005	R425	Incremental funding in the amount of \$100,000 in support of TI 002 (ACRN A2) Note: De-obligate \$100,000 from \$100,000 to \$0. (Fund Type - OTHER)			
6100	R425	SUPPORT SERVICES FOR THE CALIBRATION AND EQUIPMENT MANAGEMENT. OPTION 1, YEAR 2 ODCs....MOVED TO CLIN 6000 ON MOD #04. (Fund Type - OTHER)	1.0	LO	\$0.00
6200	R425	SUPPORT SERVICES FOR THE CALIBRATION AND EQUIPMENT MANAGEMENT. OPTION 2, YEAR 3 ODCs....MOVED TO CLIN 6000 ON MOD # 07. (Fund Type - OTHER)	1.0	LO	\$0.00
6300	R425	SUPPORT SERVICES FOR THE CALIBRATION AND EQUIPMENT MANAGEMENT. OPTION 3, YEAR 4 ODCs....MOVED TO CLIN 6000 ON MOD # 10. (Fund Type - OTHER)	1.0	LO	\$0.00
6400	R425	SUPPORT SERVICES FOR THE CALIBRATION AND EQUIPMENT MANAGEMENT. OPTION 4, YEAR 5 ODCs....MOVED TO CLIN 6000 ON MOD # 12. (Fund Type - OTHER)	1.0	LO	\$0.00

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## **SECTION C DESCRIPTIONS AND SPECIFICATIONS**

**STATEMENT OF WORK**  
**FOR**  
**ENGINEERING, TECHNICAL,**  
**ADMINISTRATIVE, AND PROGRAM**  
**SUPPORT SERVICES**  
**FOR**  
**THE CALIBRATION AND EQUIPMENT MANAGEMENT BRANCH**  
**CODE 0541**

DISTRIBUTION STATEMENT A. Approved for public release;

Distribution is unlimited.

Prepared by

Naval Surface Warfare Center

Code 0541

Crane, IN 47522-5001

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## **STATEMENT OF WORK**

### **1.0 SCOPE**

#### **1.1 BACKGROUND**

This Statement of Work (SOW) sets forth requirements for providing Engineering, Technical, Program, Logistic, and Administrative process support services in support of the Calibration Equipment Management Branch, Code 0541. The Calibration and Equipment Management Branch, Code 0541 workload supports many DOD customers and Crane Programs. Code 0541 performs metrology, calibration, and management of electronic, mechanical, hydraulic, and optical equipment. This support includes but is not limited to the following areas, physical, dimensional, temperature, flow rate, time, and optical calibration processes. The Calibration and Equipment Management Branch uses the National Institute of Standards and Technology (NIST) and the American National Standards Institute (ANSI) standards and procedures to support customer workload requirements.

#### **1.2 SCOPE OF CONTRACT**

The contractor shall, in response to Technical Instructions (TIs) issued under this Task Order, provide services and materials that could span the entire spectrum of mission areas required to complete the tasking of the Calibration and Equipment Management Branch, Code 0541. Services within the functional areas identified below shall be performed on this Task Order only when ordered by TI. This Task Order applies to the following paragraphs of the basic Seaport Enhanced (Seaport-e) contract.

- 3.2 Engineering, System Engineering and Process Engineering Support
- 3.9 System Safety Engineering Support
- 3.10 Configuration Management (CM) Support
- 3.11 Quality Assurance (QA) Support
- 3.13 Ship Inactivation and Disposal Support
- 3.14 Interoperability, Test and Evaluation, Trials Support
- 3.15 Measurement Facilities, Range, and Instrumentation Support
- 3.16 Logistics Support
- 3.17 Supply and Provisioning Support
- 3.20 Program Support



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### 3.21 Functional and Administrative Support

## 2.0 APPLICABLE DOCUMENTS

Applicable military specifications and standards that are listed in the issue of the Department of Defense Index of Specifications and Standards (DODISS), and current on the date of the Task Order award, plus all applicable industry standards, or any other program documents may be specified within the individual TI's that will be issued for performing specific tasks.

NAVSEAINST 4130.12A	Configuration Management Policy and Guidance
OPNAVINST 5000.49	Integrated Logistic Support (ILS) in the Acquisition Process
NAVAIRINST 4000.20A Management	Aviation Maintenance Assistance Modules and Test Bench Installation

## 3.0 REQUIREMENTS

The contractor shall provide qualified personnel, materials, facilities, equipment, test instrumentation, data collection and analysis, hardware and software, and other services that will support Code 0541 in the execution of their overall mission, tasking, and workload. All calibration work performed outside of NSWC Crane's Calibration Laboratory shall be performed by qualified agents, accredited by NAVSEA, or other accrediting bodies acceptable to NAVSEA, to provide calibrations/repair of test equipment within their published Scope of Competence at the specified tolerances. The NSWC Calibration Lab reserves the right to visit the contractor facilities to ensure repairs and calibrations are performed in accordance with NAVSEA's quality and traceability requirements.

### 3.1 Engineering, System Engineering and Process Engineering Support

The contractor shall provide engineering support for the development, test, and evaluation of calibration related processes currently being used at NSWC Crane. The contractor shall be responsible for performing calibrations, conducting research, and developing Instrument Calibration Procedures (ICP) for various complex Test Instruments as determined by Government requirements. The contractor will be required to consult, discuss, and resolve technical and formatting issues with the Central Technical Authority at NSWC, Corona, California. Finalization of ICPs will require the contractor to verify the contents by conducting calibrations on effected complex test instruments. The contractor shall provide engineering personnel that can develop, modify, or analyze Device Under Test (DUT) test routines for use on the Microwave Automated Test Equipment suite.

#### 3.1.1 Electronic, Engineering, and Mechanical Technician Support

This functional area consists of performing calibrations and conducting research on electronic, mechanical, hydraulic, and optical equipment and systems to conform to current or new Instrument Calibration Procedures (ICP). The contractor shall analyze and revise current calibration, test, maintenance, and repair processes and procedures for legacy calibration test systems and components. The contractor shall perform manual or automated calibration processes of modules, subassemblies, and system level equipment. Calibration processes shall conform to NIST or ANSI standards for the DUT.

### 3.2 Program Support

The contractor shall provide program management support services related to the Code 0541 calibration processes. The contractor shall analyze deficiencies and develop improvement plans, charts, and documents. The reporting requirements shall be analyzed and compared to the current processes and provide recommendations to improve calibration processes in a cost effective manner. The contractor shall gather and manage data required for developing reports, maintaining databases, and preparing documents (automated to the maximum possible). The contractor shall assist in the development and

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implementation of new technology and capability into the Calibration lab, by obtaining a thorough understanding of the nuances involved with operating new equipment or technology and then prepare training material for the present calibration lab personnel.

### **3.3 Configuration Management (CM) Support**

The contractor shall develop specific elements of configuration management on selected calibration equipment as specified by TI. The contractor shall develop new ICP procedures as required by working with engineering or technical personnel. The contractor shall proof new and revised ICPs by gathering metrics and data through calibration of backlogged test instruments, defective test instruments, and associated repair of bench equipment. The contractor shall review and analyze requests for ICP deviations and waivers to determine the effects on configuration and operation. All detailed requirements and configuration management tasks shall be performed in accordance with the requirements of NAVSEAINST 4130.12A.

### **3.4 Logistic Support**

The contractor shall gather information, analyze, develop, and prepare plans and analyses in the integrated logistics support area related to the calibration and equipment management needs of Code 0541. These plans and analyses shall generate, implement, review, and maintain Integrated Logistics Support Plans (ILSP). ILS planning shall be in accordance with OPNAVINST 5000.49, and NAVAIRINST 4000.20A. The contractor shall analyze the processes and practices to support current product lines and make recommendations for process improvements, based on sound technical and business principles. The contractor shall also analyze present capability (people, equipment, and processes) and determine if there are efficiencies to be gained by investing in new technology, refining current practices, or incorporating processes used by other Navy Calibration labs. The contractor will utilize automated calibration concepts where practical and will be afforded equipment and space for proofing concepts.

### **3.5 Functional, Administrative, and Clerical Support**

The contractor shall provide data management related support in accordance with requirements set forth in TI's issued under this Statement of Work. These tasks encompass data management procedures in data record entry, reproduction, financial, distribution, reporting, and verification. The contractor shall provide support for information technology and services as specified by the TI including programming support, web publishing, interactive software, systems administration and other tasks as assigned.

### **3.6 Storage and Transportation of Equipment**

The contractor shall provide temporary storage and transportation for government owned calibrated equipment. The storage facility location would need to be within 1 hour of the NSWC Crane gate entrance. The contractor shall provide a covered vehicle for the transportation of electronic equipment to and from calibration laboratories outside of the NSWC Crane confines. Size of the equipment will range from 2 to 50 pounds in weight and no larger than 2'H X 2'D X 3'L in size. The number of pieces to be stored at any given time will be less than a quantity of 30. The number of pieces to be transported at any given time will be less than a quantity of 10. The contractor shall be responsible for pick up, tracking, delivery and receipt of all equipment. The contractor shall report in accordance with CDRL A002.

## **4.0 GOVERNMENT FURNISHED PROPERTY**

### **4.1 Government Furnished Information**

The Government will provide all applicable technical documentation and information to the contractor as Government Furnished Information (GFI). This GFI will be provided as specified by the TI or at the request of the contractor.

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#### 4.2 Government Furnished Material

Government Furnished Material (GFM) will be provided when the contractor has a requirement for special or specific Government material per specific tasking identified by the TI.

#### 4.3 Government Furnished Equipment

The Government will provide all equipment and computing resources including NMCI hardware, software programs and access to required files and databases. Contractors will be required to perform work on site at NSWC, Crane due to accessibility of files and other information required to for the accomplishment of the tasks set forth in this SOW.

#### 4.4 Government Furnished Facilities

The Government will provide access to the Center; furnish a work area within Government spaces with access to the facility resources and equipment for the performance of this SOW.

#### 4.5 Government Owned Vehicles

The Government may provide contractor access and authorization to operate Government owned vehicles for the purpose of transporting materials and documents to and from buildings within the NSWC Crane confines.

### 5.0 DATA DELIVERABLES

The following deliverables shall be required by the contractor. The contractor should refer to the individual Contract Data Requirements List (CDRL) for specific guidance in accordance with the Data Item Description (DID).

#### 5.1 CONTRACT FUNDS STATUS REPORT - CDRL A001, A002 & B011

CDRL	Description	Delivery
A001	Contract Financial Status Report	MONTHLY
A002	Status of Government Furnished Equipment Report	ASGEN
B011	TO Funding Notification Letter	MONTHLY

#### TO Funding Notification Letter (B011)

Contractor shall provide TO Funding Notification Letter showing percentage funding expended by TI on this TO. An example of the TO Funding Notification Letter can be found at [http://www.crane.navy.mil/acquisition/Funding%20Notification%20Letter%20Example%20visual%20chart\\_Jun%2009.doc](http://www.crane.navy.mil/acquisition/Funding%20Notification%20Letter%20Example%20visual%20chart_Jun%2009.doc).

Frequency: Monthly.

Medium: Electronic format (Microsoft compatible format whenever possible). Document shall be transmitted via e-mail or accessible via the Internet.

Due Date: First submission is due NLT 30 calendar days after task order award and by 15<sup>th</sup> of each month thereafter.

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## **6.0 SPECIAL CONDITIONS**

### **6.1 Security Clearance Requirements**

Performance on this contract will require contractor employees to have access to classified information up to and including the Secret level.

The work performed under this Task Order may involve access to, handling of, and generation of classified material. The contractor shall appoint a Security Officer, who shall (1) be responsible for all security aspects of the work performed under this Task Order, (2) assure compliance with all DOD and U.S. Navy regulations regarding security, and (3) assure compliance with any written instructions from the Security Officer of the activity issuing the TI under this Task Order. Specific security requirements applicable to the work to be performed under each TI will be identified in the individual TI.

The contractor shall conform to the provisions of DOD 5220.22-M, and shall provide for obtaining SECRET security clearances for contractor employees requiring access to classified information and/or entry to controlled areas. Only those persons who have a "need-to-know" shall be given application for security clearances. Visit requests will be provided to the Crane Division Security Department on all employees requiring access to classified information.

### **6.2 Travel**

The contractor may be required to travel throughout the continental United States (CONUS) and to locations outside of CONUS. Trip duration will normally not exceed five working days plus the required transit time. When required to obtain access to a Government facility, ship, aircraft, or other duty station, the contractor shall initiate requests for Need-to-Know Certification and submit these requests to the COR for appropriate action.

#### **6.2.1 Travel Authorization**

All travel undertaken by the contractor for performance of tasking must have prior authorization by the Contracting Officer or the CONTRACTING OFFICER REPRESENTATIVE (COR).

### **6.3 Place of Performance**

The contractor shall provide personnel to perform services at Naval Surface Warfare Center, Crane Division, Crane, Indiana or any off-site locations required to complete mission goals. Off-site locations may be on the continental U.S. or overseas locations. Contractor personnel at Crane may be required to periodically relocate as office areas are moved to conform to re-organizations within the Crane Division or continuous improvement process changes to improve efficiency.

### **6.4 CONTRACTING OFFICER REPRESENTATIVE (COR)**

The COR for this contract is

#### **6.4.1 Requiring Technical Activity (RTA)**

The RTA contacts are;

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## **6.5 Incremental Funding**

This task order will be funded incrementally as required. Each project will be identified by CLIN/SCLIN.

## **6.6 Safety and Health**

The requirements of this order may require contractor personnel to come in contact or be exposed to hazardous conditions. The contractor shall abide by all applicable federal, local and state occupational safety and health requirements. The Government will provide Standard Operating Procedures (SOP) when applicable. The contractor must have on record a corporate safety plan and shall provide a copy to the COR when instructed. The contractor shall ensure all employees have appropriate Personal Protection Equipment (PPE). The contractor shall ensure employees have all required training and certifications related to Occupational Safety and Health Requirements.

## **6.7 Period of Performance**

The period of performance is a total potential of **66** months beginning June 12, 2009. This includes a one year base with four individual option years, **and a six (6) month extension.**

## **6.8 Control of Contractor Personnel**

The contractor shall comply with the requirements of NAVWPNSUPPCENINST 5510.1 and NAVWPNSUPPCENINST 5910.1. All persons engaged in work while on Government property shall be subject to search of their persons (no bodily search) and vehicles at any time by the Government, and shall report any known or suspected security violations to the Crane Division Security Department. Assignment, transfer, and reassignment of contractor personnel shall be at the discretion of the contractor. However, when the Government directs, the contractor shall remove from contract performance any person who endangers life, property, or national security through improper conduct. All contractor personnel engaged in work while on Government property shall be subject to the Standards of Conduct contained in SECNAVINST 5370.2J. Prior to conducting work under this contract, the contractor shall provide a list of employees that will be working on site. The employee list shall contain full names, security clearance levels, social security numbers, job titles, and original birth certificates. This list shall be updated within forty-eight hours after changes occur.

## **6.9 Identification Badges**

The contractor shall be required to obtain identification badges from the Government for contractor personnel to be located on Government property. The identification badge shall be visible at all times while employees are on Crane Division property. The contractor shall furnish all requested information required to facilitate issuance of identification badges and shall conform to applicable regulations concerning the use and possession of the badges. The contractor shall be responsible for ensuring that all identification badges issued to contractor employees are returned to the Crane Division Security Department within forty-eight hours following the completion of the contract, relocation or termination of an employee issued an identification badge, and upon request by the Contracting Officer.

## **6.10 Accident Reporting**

The contractor shall maintain an accurate record of and shall report all accidents to the COR and/or the Crane Division Security Department as prescribed by OPNAVINST 5102.1.

## **6.11 Smoking Regulations**

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Smoking on Crane Division, Crane, IN premises shall be in approved areas only in accordance with NAVFAC P-1021. Smoking in vehicles is prohibited.

### **6.12 Certification, Training, and Licensing Requirements**

The contractor shall provide personnel with the correct certification, training, and licenses to perform the mission work safely and correctly. The following types of certification or training may be required to complete tasking.

CPR Certification

AED Certification

Forklift Operator

### **6.13 Data Rights**

All data/documentation delivered/created in support of this effort becomes the property of the US Government and will be delivered without proprietary markings. The Government shall have Government Purpose rights for all Data associated to this contract.

### **6.14 Release of Information**

All technical data provided to the contractor shall be protected from the public. All other information relating to the items to be delivered and services to be performed under this TO may not be disclosed by any means without prior approval of the authorized representative of the Contracting Officer. Dissemination or public disclosure includes but is not limited to permitting access to such information by foreign nationals by any other person or entity or publication of technical or scientific papers or advertising or any other proposed public release. The contractor shall provide adequate physical protection to such information so as to preclude access by any person or entity not authorized such access.

### **6.15 Privacy Act**

Under US Code Title 5, Section 552, information accessed in completing this TO is subject to the Privacy Act.

### **6.16 Damage Reporting**

The contractor shall maintain an accurate record of and shall report to the COR all damages to Government Furnished Equipment and Facilities as prescribed by OPNAVINST 5102.1.

### **6.17 Non-Personal Services**

The Government will neither supervise contractor employees nor control the method by which the contractor performs the required tasks. Under no circumstances shall the Government assign tasks to, or prepare work schedules for, individual contractor employees. It shall be the responsibility of the contractor to manage its employees and to guard against any actions that are of the nature of personal services, or give the perception of personal services. If the contractor feels that any actions constitute, or are perceived to constitute personal services, it shall be the contractor's responsibility to notify the TO TPCO immediately. These services shall not be used to perform work of a policy/decision making or management nature, i.e., inherently Governmental functions. All decisions relative to programs supported by the contractor shall be the sole responsibility of the Government.

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## **SECTION D PACKAGING AND MARKING**

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

### **DATA PACKAGING LANGUAGE (5503)**

All unclassified data shall be prepared for shipment in accordance with best commercial practice. Classified reports, data, and documentation shall be prepared for shipment in accordance with National Industrial Security Program Operating Manual (NISPOM), DOD 5220.22-M dated January 1995.

### **MARKING OF REPORTS (NAVSEA) (SEP 1990) (5506)**

All reports delivered by the Contractor to the Government under this contract shall prominently show on the cover of the report:

(1) name and business address of the Contractor ; (2) contract number; (3) contract dollar amount; (4) whether the contract was competitively or non competitively awarded; (5) sponsor: (Name of Individual Sponsor); (Name of Requiring Activity) (City and State)

### **PROHIBITED PACKING MATERIALS (5512)**

The use of asbestos, excelsior, newspaper or shredded paper (all types including waxed paper, computer paper and similar hygroscopic or non neutral material) is prohibited. In addition, loose fill polystyrene is prohibited for shipboard use.

### **INSTRUCTIONS FOR MARKING DISTRIBUTION STATEMENT (5513)**

The Contractor shall comply with the instructions cited below for placement of the distribution statement associated with data. The applicable distribution statement is identified on each Contract Data Requirements List (DD Form 1423-1). The distribution statement shall be displayed conspicuously on technical documents so as to be recognized readily by receipts. The distribution statement shall appear on each front cover and title page of a report. If the technical document does not have a cover or title page, the applicable distribution statement shall be stamped or typed on the front page in a conspicuous position.



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## **SECTION E INSPECTION AND ACCEPTANCE**

52.246-5 Inspection of Services Cost-Reimbursement APR 1984

### **INSPECTION AND ACCEPTANCE LANGUAGE FOR DATA (5602)**

Inspection and acceptance of all data shall be as specified on the attached Contract Data Requirements List(s), DD Form 1423.

## SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	6/12/2009 - 7/31/2015
4100	6/12/2010 - 6/11/2011
4200	6/12/2011 - 6/11/2012
4300	6/12/2012 - 6/11/2013
4400	6/12/2013 - 6/11/2014
6000	6/12/2009 - 12/11/2014
6100	6/12/2010 - 6/11/2011
6200	6/12/2011 - 6/11/2012
6300	6/12/2012 - 6/11/2013
6400	6/12/2013 - 6/11/2014

~~~~~

## SUMMARY OF CHANGES TO SECTION F DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

|      |                               |
|------|-------------------------------|
| 4000 | 6/12/2009 - <b>04/30/2014</b> |
| 4100 | Moved to CLIN 4000            |
| 4200 | Moved to CLIN 4000            |
| 4300 | Moved to CLIN 4000            |
| 4400 | Moved to CLIN 4000            |
| 6000 | 6/12/2009 - 12/11/2014        |
| 6100 | Moved to CLIN 6000            |
| 6200 | Moved to CLIN 6000            |
| 6300 | Moved to CLIN 6000            |
| 6400 | Moved to CLIN 6000            |

|                                  |                                             |                                  |                  |       |
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## SECTION G CONTRACT ADMINISTRATION DATA

All provisions and clauses in SECTION G of the basic contract apply to this task order, unless otherwise stated herein.

### TASK ORDER RATES

The following rates have been approved for this task order:

| ITEM DESCRIPTION                             | APPROVED RATE |
|----------------------------------------------|---------------|
| Fixed Fee for Prime Contractor Labor         |               |
| Prime Contractor Fee for Subcontractor Labor |               |
| Total Fee (for CSC and Subcontractor Labor)  |               |
| Escalation by Year                           |               |

### CONTRACTING OFFICER REPRESENTATIVE (COR)

(a) The COR is:

(b) The COR will act as the Contracting Officer's representative for technical matters, providing technical direction and discussion, as necessary, with respect to the specification or statement of work, and monitoring the progress and quality of contractor performance. The TOM is not an Administrative Contracting Officer and does not have authority to direct the accomplishment of effort which is beyond the scope of the statement of work in the task order.

(c) When, in the opinion of the contractor, the TOM requests effort outside the existing scope of the task order, the contractor shall promptly notify the PCO in writing. No action shall be taken by the contractor under such direction until the contracting officer has issued a modification to the task order; or until the issue has been otherwise resolved.

### CONSENT TO SUBCONTRACT

For subcontracts and consulting agreements for services, where the prime contractor anticipates that hours delivered will be counted against the hours in the proposed Level of Effort, Consent to Subcontract authority is retained by the Procuring Contracting Officer.

The following subcontractors are approved on this Task Order:

#### APPROVED SUBCONTRACTOR LIST

Subcontractor

Ceiling

|                                  |                                             |                                  |                  |       |
|----------------------------------|---------------------------------------------|----------------------------------|------------------|-------|
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### ADDED SUBCONTRACTOR LIST

| Subcontractor | Date of Approval | TI(s) | PoP | Ceiling |
|---------------|------------------|-------|-----|---------|
|---------------|------------------|-------|-----|---------|

#### SECURITY ADMINISTRATION (5806)

The highest level of security required under this contract is SECRET as designated on DD Form 254 attached hereto and made a part hereof. The Commander, Defense Security Service, Director of Industrial Security, Midwest Region, is designated Security Administrator for the purpose of administering all elements of military security hereunder.

In accordance with DFARS PGI 204.7108, the following language is hereby incorporated in Section G:

#### ACCOUNTING DATA

The award document will include Accounting Data at the end of Section G. All lines of accounting are listed sequentially under a heading that identifies the particular action (award or modification number) under which the funding was obligated. Under SeaPort-e, all funding is identified/obligated at the SubCLIN (SLIN) level. SLINs are established sequentially by the SeaPort-e software. Each obligation of funds receives a unique SLIN identifier, even if the funds are an increase to an existing line of accounting (ACRN). Thus, an individual project/work area or Technical Instruction that is funded incrementally could have one ACRN but multiple SLINs. Accounting for expenditures and invoicing at the SLIN level is required.

#### HQ G-2-0009 SUPPLEMENTAL INSTRUCTIONS REGARDING ELECTRONIC

##### INVOICING (NAVSEA) (SEP 2012)

(a) The Contractor agrees to segregate costs incurred under this contract/task order (TO), as applicable, at the lowest level of performance, either at the technical instruction (TI), sub line item number (SLIN), or contract line item number (CLIN) level, rather than on a total contract/TO basis, and to submit invoices reflecting costs incurred at that level. Supporting documentation in Wide Area Workflow (WAWF) for invoices shall include summaries of work charged during the period covered as well as overall cumulative summaries by individual labor categories, rates, and hours (both straight time and overtime) invoiced; as well as, a cost breakdown of other direct costs (ODCs), materials, and travel, by TI, SLIN, or CLIN level. For other than firm fixed price subcontractors, subcontractors are also required to provide labor categories, rates, and hours (both straight time and overtime) invoiced; as well as, a cost breakdown of ODCs, materials, and travel invoiced. Supporting documentation may be encrypted before submission to the prime contractor for WAWF invoice submittal. Subcontractors may email encryption code information directly to the Contracting Officer (CO) and Contracting Officer Representative (COR). Should the subcontractor lack encryption capability, the subcontractor may also email detailed supporting cost information directly to the CO and COR; or other method as agreed to by the CO.

(b) Contractors submitting payment requests and receiving reports to WAWF using either Electronic Data Interchange (EDI) or Secure File Transfer Protocol (SFTP) shall separately send an email notification to the COR and CO on the same date they submit the invoice in WAWF. No payments shall be due if the contractor does not provide the COR and CO email notification as required herein.

|                                  |                                             |                                  |                  |       |
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252.232-7006 Wide Area WorkFlow Payment Instructions.

As prescribed in 232.7004(b), use the following clause:

WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause— “Department of Defense Activity Address Code (DoDAAC)” is a six position code that uniquely identifies a unit, activity, or organization.

“Document type” means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

“Local processing office (LPO)” is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>

(e) WAWF methods of document submission. Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

\_\_\_\_\_ Cost Voucher \_\_\_\_\_

Note: If a “Combo” document type is identified but not supportable by the Contractor’s business systems, an “Invoice” (stand-alone) and “Receiving Report” (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

\_\_\_\_\_ N/A \_\_\_\_\_

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table\*

| Field Name in WAWF        | Data to be entered in WAWF |
|---------------------------|----------------------------|
| Pay Official DoDAAC       | HQ0338                     |
| Issue By DoDAAC           | N00178                     |
| Admin DoDAAC              | S2101A                     |
| Inspect By DoDAAC         | N00164                     |
| Ship To Code              | N/A                        |
| Ship From Code            | N/A                        |
| Mark For Code             | N/A                        |
| Service Approver (DoDAAC) | N00164                     |
| Service Acceptor (DoDAAC) | N00164                     |
| Accept at Other DoDAAC    | N/A                        |
| LPO DoDAAC                | N00164 (Vendor Pay)        |
| DCAA Auditor DoDAAC       | N/A                        |
| Other DoDAAC(s)           | N/A                        |

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the e-mail address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

Address \_\_\_\_\_

(g) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

CONTRACTOR PERFORMANCE ASSESSMENT RATING SYSTEM (CPARS) (JAN 2001)

(a) Pursuant to FAR 42.1502, this task order is subject to DoD's Contractor Performance Assessment System (CPARS). CPARS is an automated centralized information system accessible via the Internet that maintains reports

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of contractor performance for each contract/task order. CPARS is located at <http://www.cpars.navy.mil/>. Further information on CPARS is available at that web-site.

(b) Under CPARS, the Government will conduct annual evaluations of the contractor's performance. The contractor has thirty (30) days after the Government's evaluation is completed to comment on the evaluation. The opportunity to review and comment is limited to this time period and will not be extended. Failure to review the report at this time will not prevent the Government from using the report.

(c) The contractor may request a meeting to discuss the CPARS. The meeting is to be requested via e-mail to the CPARS Program Manager no later than seven days following receipt of the CPAR. A meeting will then be held during the contractor's 30-day review period.

(d) The CPARS system requires the Government to assign the contractor a UserID and password in order to view and comment on the evaluation. Provide the name(s) of at least one individual (not more than three) that will be assigned as your Defense Contractor Representative for CPARS. Name, Phone, Email Address

Accounting Data

| SLINID                                                     | PR Number | Amount    |
|------------------------------------------------------------|-----------|-----------|
| 400001                                                     | 91342710  | 95000.00  |
| LLA :                                                      |           |           |
| A1 97X4930. NH1J 000 77777 0 000164 2F 000000 B90006B91400 |           |           |
| 600001                                                     | 91342714  | 4000.00   |
| LLA :                                                      |           |           |
| A1 97X4930. NH1J 000 77777 0 000164 2F 000000 B90006B91400 |           |           |
| BASE Funding 99000.00                                      |           |           |
| Cumulative Funding 99000.00                                |           |           |
| MOD 01                                                     |           |           |
| 400002                                                     | 93087497  | 99000.00  |
| LLA :                                                      |           |           |
| A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14  |           |           |
| 400003                                                     | 93087622  | 65000.00  |
| LLA :                                                      |           |           |
| A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14  |           |           |
| MOD 01 Funding 164000.00                                   |           |           |
| Cumulative Funding 263000.00                               |           |           |
| MOD 02                                                     |           |           |
| 600002                                                     | 93223440  | 54600.00  |
| LLA :                                                      |           |           |
| A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14  |           |           |
| MOD 02 Funding 54600.00                                    |           |           |
| Cumulative Funding 317600.00                               |           |           |
| MOD 03                                                     |           |           |
| 400004                                                     | 00080061  | 353778.00 |
| LLA :                                                      |           |           |

|                                  |                                             |                                  |                  |       |
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A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14

600003 00080064 241400.00

LLA :

A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14

MOD 03 Funding 595178.00  
Cumulative Funding 912778.00

MOD 04 Funding 0.00  
Cumulative Funding 912778.00

MOD 05

400001 91342710 (4814.25)

LLA :

A1 97X4930. NH1J 000 77777 0 000164 2F 000000 B90006B91400

MOD 05 Funding -4814.25  
Cumulative Funding 907963.75

MOD 06

400005 03433431 150000.00

LLA :

A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14

600004 03433432 50000.00

LLA :

A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14

MOD 06 Funding 200000.00  
Cumulative Funding 1107963.75

MOD 07

400006 11395873 300000.00

LLA :

A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14

600005 11395757 100000.00

LLA :

A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14

MOD 07 Funding 400000.00  
Cumulative Funding 1507963.75

MOD 08 Funding 0.00  
Cumulative Funding 1507963.75

MOD 09

400007 1300241636 240000.00

LLA :

A3 97X4930 NH1J 252 77777 0 050120 2F 000000 A00000996312

MOD 09 Funding 240000.00  
Cumulative Funding 1747963.75

MOD 10

400008 1300278415 110000.00

LLA :

A4 97X4930 NH1J 252 77777 0 050120 2F 000000 A00001252177



|                                  |                                             |                                  |                  |       |
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MOD 10 Funding 110000.00  
Cumulative Funding 1857963.75

MOD 11

400009 1300306800 360000.00  
LLA :  
A5 97X4930 NH1J 252 77777 0 050120 2F 000000 A00001422370

MOD 11 Funding 360000.00  
Cumulative Funding 2217963.75

MOD 12

400010 1300356557 570000.00  
LLA :  
A6 97X4930 NH1J 251 77777 0 050120 2F 000000 A00001770769

MOD 12 Funding 570000.00  
Cumulative Funding 2787963.75

MOD 13 Funding 0.00  
Cumulative Funding 2787963.75

MOD 14

400011 1300380440 119170.25  
LLA :  
A7 97X4930 NH1J 251 77777 0 050120 2F 000000 A00001935961

MOD 14 Funding 119170.25  
Cumulative Funding 2907134.00

MOD 15 Funding 0.00  
Cumulative Funding 2907134.00

MOD 16 Funding 0.00  
Cumulative Funding 2907134.00

MOD 17 Funding 0.00  
Cumulative Funding 2907134.00

MOD 18

400012 130045100400001 220000.00  
LLA :  
A8 97X4930 NH1J 252 77777 0 050120 2F 000000 A00002469930  
Contractor may NOT perform against this SLIN after 30 April 2015. Contractor may continue to invoice after this date, but only for work performed through and including the aforementioned date.

MOD 18 Funding 220000.00  
Cumulative Funding 3127134.00

MOD 19 Funding 0.00  
Cumulative Funding 3127134.00

MOD 20

400013 130046846500001 220000.00  
LLA :  
A9 97X4930 NH1J 252 77777 0 050120 2F 000000 A00002645182  
Contractor may NOT perform against this SLIN after Jan. 10, 2015. Contractor may continue to invoice after this date, but only for work performed through and including the aforementioned date.

|                                  |                                             |                                  |                  |       |
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MOD 20 Funding 220000.00  
Cumulative Funding 3347134.00

MOD 21 Funding 0.00  
Cumulative Funding 3347134.00

MOD 22

400014 130049973800001 146402.17

LLA :

B1 97X4930 NH1J 252 77777 0 050120 2F 000000 A00002883106

Contractor may NOT perform against this SLIN after POP date(07/31/2015). Contractor may continue to invoice after this date, but only for work performed through and including the aforementioned date.

600001 91342714 (152.68)

LLA :

A1 97X4930. NH1J 000 77777 0 000164 2F 000000 B90006B91400

600002 93223440 (1259.60)

LLA :

A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14

600003 00080064 (5280.45)

LLA :

A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14

600004 03433432 (39574.53)

LLA :

A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14

600005 11395757 (100000.00)

LLA :

A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14

MOD 22 Funding 134.91  
Cumulative Funding 3347268.91

MOD 23

400006 11395873 (1617.25)

LLA :

A2 97X4930.NH1J 000 77777 0 000164 2F 000000 B9000S2CSC14

400009 130030680000001 (5403.46)

LLA :

A5 97X4930 NH1J 252 77777 0 050120 2F 000000 A00001422370

400010 130035655700001 (2546.55)

LLA :

A6 97X4930 NH1J 251 77777 0 050120 2F 000000 A00001770769

400011 130038044000001 (1788.79)

LLA :

A7 97X4930 NH1J 251 77777 0 050120 2F 000000 A00001935961

400012 130045100400001 (238.05)

LLA :

A8 97X4930 NH1J 252 77777 0 050120 2F 000000 A00002469930

Contractor may NOT perform against this SLIN after 30 April 2015. Contractor may continue to invoice after this date, but only for work performed through and including the aforementioned date.

400014 130049973800001 (29231.25)

LLA :

B1 97X4930 NH1J 252 77777 0 050120 2F 000000 A00002883106

Contractor may NOT perform against this SLIN after POP date(07/31/2015). Contractor

|                                  |                                             |                                  |                  |       |
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may continue to invoice after this date, but only for work performed through and including the aforementioned date.

MOD 23 Funding -40825.35  
Cumulative Funding 3306443.56

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## SECTION H SPECIAL CONTRACT REQUIREMENTS

All provisions and clauses in SECTION H of the basic contract apply to this task order, unless otherwise stated herein.

### MANDATORY REQUIREMENTS

The following are mandatory requirements that must be met and maintained through the life of the order:

1. The contractor's facility supporting this requirement must have or be eligible to obtain a facility clearance and storage capability up to SECRET level for both processing and storage.

### GOVERNMENT FURNISHED PROPERTY (PERFORMANCE) (SEP 1990) (NAVSEA 5252.245-9108)

The Government will provide only that property set forth below, notwithstanding any term or condition of this contract to the contrary. Upon Contractor's written request to the cognizant Task Order Manager, via the cognizant Procuring Contract Office (NSWC Crane), the Government will furnish the following for use in the performance of this contract:

\*To be identified upon issuance of Technical Instruction (TI) letters.

### TECHNICAL INSTRUCTIONS (MAY 1993) (NAVSEA 5252.242-9115)

(a) Performance of the work hereunder shall be subject to written technical instructions/technical direction letters signed by the Task Order Manager specified in Section G of this contract. As used herein, technical instructions/technical direction letters are defined to include the following:

- (1) Directions to the Contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details or otherwise serve to accomplish the contractual statement of work.
- (2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work description.

(b) Technical instructions must be within the general scope of work stated in the contract. Technical instructions may not be used to:

- (1) assign additional work under the contract;
- (2) direct a change as defined in the "CHANGES" clause of this contract;
- (3) increase or decrease the contract price or estimated contract amount (including fee), as applicable, the level of effort, or the time required for contract performance; or
- (4) change any of the terms, conditions or specifications of the contract.

(c) If, in the opinion of the Contractor, any technical instruction/technical direction letters calls for effort outside the scope of the contract or is inconsistent with this requirement, the Contractor shall notify the Procuring Contracting Officer (NSWC Crane) in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction/technical direction letter unless and until the Contractor is notified by the Procuring Contracting Officer (NSWC Crane) that the technical instruction/technical direction letter is within the scope of this contract.

(d) Nothing in the foregoing paragraph shall be construed to excuse the Contractor from performing that portion of the contractual work statement, which is not affected by the disputed

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technical instruction/technical direction letter.

### **CONFORMANCE WITH THE ENVIRONMENTAL MANAGEMENT SYSTEM**

The Contractor shall perform work under this contract, at the installation or at the Contractor site, consistent with the policy and objectives identified in the installation's Environmental Management System (EMS) and applicable rules and regulations provided to the contractor as Government Furnished Information (GFI). The Contractor shall perform work in a manner that conforms to objectives and targets, environmental programs and operational controls identified by the EMS. The Contractor shall provide monitoring and measurement information as required by the EMS coordinator (Environmental Protection Manager) to address environmental performance relative to environmental, energy, and transportation management goals.

In the event an EMS nonconformance or environmental noncompliance associated with the contracted services, tasks, or actions occurs, the Contractor shall be responsible for coordinating with the installation's Environmental Protection office on proposed corrective and/or preventive actions and for completing all corrective/preventive actions as required by the EMS coordinator or the Environmental Protection Office. In addition, the Contractor shall ensure its employees are aware of their roles and responsibilities under the EMS and Environmental laws and regulations, and how these EMS roles and responsibilities affect work performed under the contract.

The Contractor shall be responsible for ensuring their employees receive applicable environmental and occupational health and safety training, and maintain regulatory-required specific training for the type of work to be conducted. All Contractor personnel, and their subcontractor personnel, performing tasks that have the potential to cause an environmental impact shall be competent on the basis of appropriate education, training or experience. Upon contract award, the Government will provide EMS Awareness and Environmental Awareness training on CD to the Contractor. The contractor shall provide the EMS coordinator with all training records required by the EMS coordinator or the Environmental Protection Office (including but not limited to EMS training, waste water treatment certifications, asbestos certifications, etc.) for all contractor personnel and subcontractor personnel within 30 days prior to performance or at time of contract award whichever comes first and annually thereafter. The installation EMS Coordinator will retain associated records.

### **H20S INSURANCE - WORK ON A GOVERNMENT INSTALLATION**

The following types of insurance are required in accordance with the clause entitled, Insurance - Work On A Government Installation (FAR 52.228-5), and shall be maintained in the minimum amounts shown:

- (1) Comprehensive General Liability: \$200,000 per person and \$500,000 per accident for bodily injury.
- (2) Automobile Insurance: \$200,000 per person and \$500,000 per accident for bodily injury and \$20,000 per accident for property damage.
- (3) Standard Workmen's Compensation and Employer's Liability Insurance (or, where maritime employment is involved, Longshoremen's and Harbor Worker's Compensation Insurance) in the minimum amount of \$100,000.

### **ALLOTMENT OF FUNDS (MAY 1993) (NAVSEA 5252.232-9104)**

- (a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause

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entitled "FIXED FEE" (FAR 52.216 8) or "INCENTIVE FEE" (FAR 52.216 10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below.

As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232 22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

\*\* SEE SECTIONS F AND G FOR THIS INFORMAITON.

#### H30S LIMITATION OF LIABILITY - INCREMENTAL FUNDING (JUN 2004)

This task order is incrementally funded and the amount currently available for payment hereunder is limited to    \*\* inclusive of fee, profit and all other charges. The clause entitled, Limitation of Funds (FAR 52.232-22), applies. The Government is not obligated to reimburse the Contractor for costs incurred in excess of this amount unless additional funds are made available and are incorporated as a modification to this task order.

\*\* This information shall be on page 2 of the award document and each subsequent modification.

#### H81S TRAVEL COSTS AND RESPONSIBILITIES

(a) Performance under this task order may require travel by contractor personnel. If travel, domestic or overseas, is required, the Contractor shall be responsible for making all needed arrangements for his personnel. This includes, but is not limited to, medical examinations; immunizations; passports, visas, etc. and security clearances. If any work will take place on a U.S. Navy vessel, the Contractor shall obtain boarding authorization for all contractor personnel from the Commanding Officer of the vessel. Authorization shall be obtained prior to boarding.

(b) The Government will reimburse the Contractor for allowable travel costs incurred by the Contractor in performance of the task order in accordance with FAR subpart 31.2 or 31.3 as applicable.

#### H83S SERVICE CONTRACT ACT WAGE DETERMINATION (JUN 2004)

The applicable Service Contract Act Wage Determinations by the Secretary of Labor are provided as attachments in Section J.

#### RAPIDGate    NSA/NSWC CRANE INSTALLATION ACCESS ..... (May 2012)

If this contract includes the clause "FAR 52.204-9 Personal Identity Verification of Contractor Personnel" or will otherwise require frequent access to NSA/NSWC Crane site, the Contractor shall consider taking advantage of the benefits available from the following RAPIDGate program:

NSA/NSWC Crane is implementing the Navy Commercial Access Control System (NCACS) projects. The NCACS is the standard identity management and perimeter installation access control solution for the access management of vendors, contractors, suppliers and service providers who are not authorized a Common Access Card (CAC). The rationale for implementation of this system is to increase security while reducing impacts to the contractor community by improving efficiencies for base entry.

The new protocol being implemented to fulfill this NCACS requirement is the RAPIDGate system. The system meets Presidential Directive (HSPD-12) requirements by providing background checks of

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contractor personnel. A personal badge that affords base access (and/or multiple base access) for one year will be issued to each Contractor employee that meets background check criteria. While Contractors are not required to participate in this program, those Contractors who choose not to participate will be required to obtain daily passes for base access.

There are costs for contractors to participate in the RAPIDGate program which include a fee for the Contractor's form and a fee per Contractor employee. Costs to participating Contractor's are recaptured through increased productivity of their employees due to the reduction in waiting times at the Pass and Identification Office and Entry Control Point (ECP). Costs shall not be directly billed to the Government. The costs to participate in the RAPIDGate program are identified in the table below.

A Government Sponsor is required to validate a Contractor's request for RAPIDGate access, and shall be the Contracting Officer's Representative (COR). If there is no COR, then the Government Sponsor is the Contracting Officer (KO).

The Government does not guarantee the contractor's successful enrollment or the successful enrollment of any contractor employees in the RAPIDGate program. Significant delays may result from choosing to access the installation by obtaining a one day pass. The Government will not be held responsible for any access delays associated with using the daily pass process. Please address any questions or concerns regarding RAPIDGate to the COR or the local Base Security Office personnel listed below.

NSA/NSWC Crane RAPIDGate Primary Program Point of Contact is Jon Thomas, and can be reached at [Jon.M.Thomas@Navy.mil](mailto:Jon.M.Thomas@Navy.mil) or at 812-854-5624. NSA/NSWC Crane RAPIDGate Secondary Program Point of Contact is Larry Patterson, and can be reached at [Larry.Patterson@Navy.mil](mailto:Larry.Patterson@Navy.mil) or 812-854-5642.

Additional information is available at <http://www.rapidgate.com/rapidgate>

RAPIDGate Pricing—(Subject to change without notice):

| Program                                | Enrollment | Price                                       |
|----------------------------------------|------------|---------------------------------------------|
| Single Installation                    | Company    | \$199.99 annually                           |
| Single Installation                    | Employee   | \$159.00 annually                           |
| Enterprise<br>(Multiple installations) | Company    | \$249.00 annually - 2 or more installations |
| Enterprise<br>(Multiple installations) | Employee   | \$199.00 annually 2 or more installations   |
| 90 day Option                          | Employee   | \$59.00 per 90 days                         |
| Replacement Credential                 | Employee   | \$30.00 per credential                      |

#### HC25S ACCESS TO GOVERNMENT SITE (JUN 2004)

(a) Contractor personnel shall comply with all current badging and security procedures required to gain access to any Government site. The Contractor shall ensure that Contractor personnel employed on any Government site become familiar with and obey Activity regulations. Contractor personnel shall not enter restricted areas unless required to do so and until cleared for such entry. The Contractor shall request permission to interrupt any activity roads or utility

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services in writing a minimum of 15 calendar days prior to the date of interruption. Contractor personnel shall bear personal protective equipment in designated areas. All contractor equipment shall be conspicuously marked for identification. The contractor shall strictly adhere to Federal Occupational Safety and Health Agency (OSHA) Regulations, Environmental Protection Agency (EPA) Regulations, and all applicable state and local requirements.

#### HG10S CONTRACTUAL AUTHORITY AND COMMUNICATIONS (JUN 2004)

(a) Except as specified in subparagraph (b) below, no order, statement, or conduct of any Government personnel who visit the Contractor's facilities or in any other manner communicates with Contractor personnel during the performance of this task order shall constitute a change under the Changes clause of this task order.

(b) The Contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this task order.

(c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this task order and, notwithstanding provisions contained elsewhere in this task order, the said authority remains solely the Contracting Officer's. In the event the contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the task order price to cover any increase in charges incurred as a result thereof.

#### HP10S OPTION TO EXTEND THE TERM OF THE TASK ORDER

This task order is renewable at the prices stated in Section B of the Contractor's proposal upon written modification to authorize performance under Options 1, 2, 3, and 4 of the task order as provided for elsewhere herein. The total duration of this task order, including Options, shall not exceed **66** months.

#### HQ-C-2-0014 CONTRACTOR'S PROPOSAL (NAVSEA) (SEP 1990)

(a) Performance of this contract by the Contractor shall be conducted and performed in accordance with detailed obligations to which the Contractor (Computer Sciences Corporation) committed itself in Proposal dated (27 March 2009) in response to NSWC Crane Solicitation No. N00024-09-R-3135.

(b) The technical volume(s) of the Contractor's proposal is incorporated by reference and hereby made subject to the provisions of the "ORDER OF PRECEDENCE" (FAR 52.215-08) clause of this contract. Under the "ORDER OF PRECEDENCE" clause, the technical volume of the Contractor's proposal referenced herein is hereby designated as item (f) of the clause following "The specifications" in order of precedence.

#### WORK WEEK

(a) All or a portion of the effort under this contract will be performed on a Government installation. The normal work week shall be Monday through Friday for all straight time worked. No deviation in the normal workweek will be permitted without express advance approval in writing by the designated Ordering Officer with coordination of the using departments. In the event that the contractor fails to observe such normal work week, any costs incurred by the Government resulting therefore shall be chargeable to the contractor. Work on Center shall be



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performed during the normal work hours at that location unless differing hours are specified on the individual delivery orders. For purposes of scheduling personnel, the contractor is hereby advised that the Government Installation will observe ten Federal Government holidays each year. The contractor is further advised that access to the Government installation may be restricted on these holidays:

- (1) Martin Luther King - January
- (2) President's Day - February
- (3) Memorial Day - May
- (4) Independence Day - July
- (5) Labor Day - September
- (6) Columbus Day - October
- (7) Veterans Day - November
- (8) Thanksgiving - November
- (9) Christmas - December
- (10) New Years Day – January

(b) In the event any of the above holidays occur on a Saturday or a Sunday, then such holiday shall be observed by the Contractor in accordance with the practice as observed by the assigned Government employees at the using activity.

(c) In the event the Contractor is prevented from performance as the result of an Executive Order or an administrative leave determination applying to the using activity, such time may be charged to leave or indirect charges in accordance with the company policy.

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## SECTION I CONTRACT CLAUSES

Note: All the provisions of SECTION I of the basic contract apply to this task order (unless otherwise specified in the task order) plus the following:

52.203-16 – Preventing Personal Conflicts of Interest (Dec 2011)

52.204-10 - Reporting Executive Compensation and First-Tier Subcontract Awards

52.219-9 Small Business Subcontracting Plan (APR 2008)

52.222-41 Service Contract Act (1965)

Overtime Authorization:

Per FAR 52.222-2, Payment for Overtime Premiums, the use of overtime is authorized under this task order if the overtime premium cost does not exceed \$ 210,865. Overtime expenses shall be recorded and reported monthly to the Project Manager, COR, and Contract Specialist. Both monthly and cumulative expenses are to be reported and compared to the authorized overtime ceiling amount.

52.224-1 Privacy Act Notification

As prescribed in [24.104](#), insert the following clause in solicitations and contracts, when the design, development, or operation of a system of records on individuals is required to accomplish an agency function:

Privacy Act Notification (Apr 1984)

The Contractor will be required to design, develop, or operate a system of records on individuals, to accomplish an agency function subject to the Privacy Act of 1974, Public Law 93-579, December 31, 1974 ([5 U.S.C. 552a](#)) and applicable agency regulations. Violation of the Act may involve the imposition of criminal penalties.

(End of clause)

52.224-2 Privacy Act

As prescribed in [24.104](#), insert the following clause in solicitations and contracts, when the design, development, or operation of a system of records on individuals is required to accomplish an agency function:

Privacy Act (Apr 1984)

(a) The Contractor agrees to—

(1) Comply with the Privacy Act of 1974 (the Act) and the agency rules and regulations issued under the Act in the design, development, or operation of any system of records on individuals to accomplish an agency function when the contract specifically identifies—

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(i) The systems of records; and

(ii) The design, development, or operation work that the contractor is to perform;

(2) Include the Privacy Act notification contained in this contract in every solicitation and resulting subcontract and in every subcontract awarded without a solicitation, when the work statement in the proposed subcontract requires the redesign, development, or operation of a system of records on individuals that is subject to the Act; and

(3) Include this clause, including this paragraph (3), in all subcontracts awarded under this contract which requires the design, development, or operation of such a system of records.

(b) In the event of violations of the Act, a civil action may be brought against the agency involved when the violation concerns the design, development, or operation of a system of records on individuals to accomplish an agency function, and criminal penalties may be imposed upon the officers or employees of the agency when the violation concerns the operation of a system of records on individuals to accomplish an agency function. For purposes of the Act, when the contract is for the operation of a system of records on individuals to accomplish an agency function, the Contractor is considered to be an employee of the agency.

(c) (1) "Operation of a system of records," as used in this clause, means performance of any of the activities associated with maintaining the system of records, including the collection, use, and dissemination of records.

(2) "Record," as used in this clause, means any item, collection, or grouping of information about an individual that is maintained by an agency, including, but not limited to, education, financial transactions, medical history, and criminal or employment history and that contains the person's name, or the identifying number, symbol, or other identifying particular assigned to the individual, such as a fingerprint or voiceprint or a photograph.

(3) "System of records on individuals," as used in this clause, means a group of any records under the control of any agency from which information is retrieved by the name of the individual or by some identifying number, symbol, or other identifying particular assigned to the individual.

(End of clause)

#### FAR CLAUSE 52.244-2(d) Subcontracts

If the Contractor has an approved purchasing system, the Contractor nevertheless shall obtain the

Contracting Officer's written consent before placing the following subcontracts: "Contracts with any firm not included with the Basic Contract Proposal. For adding Team Members to the Task Order after award, the Task Order Contracting Officer's approval is required. The Task Order Contracting Officer will determine the documentation to be submitted by the Contractor for approval."

DFARS CLAUSE 252.222-7999 IS INCORPORATED IN SECTION I IN FULL TEXT AS FOLLOWS:

252.222-7999 Additional Requirements and Responsibilities Restricting the Use of Mandatory Arbitration Agreements

(DEVIATION)

Use the following clause in all contracts in excess of \$1 million utilizing funds appropriated by the Fiscal

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Year 2010 Defense Appropriations Act (Pub. L. 111-118), except in contracts for the acquisition of commercial items and commercially available off-the-shelf items.

ADDITIONAL REQUIREMENTS AND RESPONSIBILITIES

RESTRICTING THE USE OF MANDATORY ARBITRATION

AGREEMENTS (DEVIATION) (FEB 2010)

(a) *Definitions.*

“Covered subcontract,” as used in this clause, means any subcontract, except a subcontract for the acquisition of commercial items or commercially available off-the-shelf items, that is in excess of \$1 million and uses Fiscal Year 2010 funds.

(b) The Contractor-

(1) Agrees not to-

(i) Enter into any agreement with any of its employees or independent contractors that requires, as a condition of employment, that the employee or independent contractor agree to resolve through arbitration any claim under title VII of the Civil Rights Act of 1964 or any tort related to or arising *out of* sexual assault or harassment, including assault and battery, intentional infliction of emotional distress, false imprisonment, or negligent hiring, supervision, or retention; or

(ii) Take any action to enforce any provision of an existing agreement with an employee or independent contractor that mandates that the employee or independent contractor resolve through arbitration any claim under title VII of the Civil Rights Act of 1964 or any tort related to or arising out of sexual assault or harassment, including assault and battery, intentional infliction of emotional distress, false imprisonment, or negligent hiring, supervision, or retention; and

(2) Certifies, by signature of the contract, for contracts awarded after June 17, 2010, that it requires each covered subcontractor to agree not to enter into, and not to take any action to enforce any provision of any agreements, as described in paragraph (b)(1) of this clause, with respect to any employee or independent contractor performing work related to such subcontract.

(c) The prohibitions of this clause do not apply with respect to a Contractor's or subcontractor's agreements with employees or independent contractors that may not be enforced in a court of the United States.

(d) The Secretary of Defense may waive the applicability of the restrictions of paragraph (b) to the Contractor or a particular subcontractor for the purposes of the contract or a particular subcontract if the Secretary or the Deputy Secretary personally determines that the waiver is necessary to avoid harm to national security interests of the United States, and that the term of the contract or subcontract is not longer than necessary to avoid such harm. This determination will be made public not less than 15 business days before the contract or subcontract addressed in the determination may be awarded.

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## **SECTION J LIST OF ATTACHMENTS**

Attachment 1 - DD254 DoD Contract Security Classification Specification

Attachment 2 - DoL Wage Determination 20052183 Rev 12

Attachment 3 - CDRL 1 and CDRL 2

Attachment 4 - CDRL B011 - TO Funding Notification Letter