

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE U	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 01	3. EFFECTIVE DATE 31-Mar-2011	4. REQUISITION/PURCHASE REQ. NO. N0006611RCJ3006	5. PROJECT NO. (If applicable) N/A
6. ISSUED BY FISC Norfolk, Contracting Dept Philadelphia 700 Robbins Avenue, Bldg. 2B Philadelphia PA 19111-5083	CODE N00189	7. ADMINISTERED BY (If other than Item 6) DCMA Manassas 10500 BATTLEVIEW PARKWAY, SUITE 200 MANASSAS VA 20109-2342	CODE S2404A

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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) CACI Technologies, Inc. 14370 Newbrook Drive Chantilly VA 20151-2218		9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
	[X]	10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4026-EX03
		10B. DATED (SEE ITEM 13) 01-Feb-2011
CAGE CODE 8D014	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
SEE SECTION G

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
[X]	FAR 52.243-2 ALT I CHANGES-COST REIMBURSEMENT
[]	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
[]	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
[]	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor [X] is not, [] is required to sign this document and return ___ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)
SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR		16B. UNITED STATES OF AMERICA	
15C. DATE SIGNED		16C. DATE SIGNED	
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

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GENERAL INFORMATION

The purpose of this modification is to change the period of performance from February 1, 2011 to March 31, 2011. Accordingly, said the following sections of this Task Order are modified as follows:

Section B: Supplies and Services
Section C: Statement of Work
Section F: Deliveries or Performance
Section G: Accounting Data
Section J: List of Attachments

A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby decreased from \$83,333.00 by \$14,326.00 to \$69,007.00.

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
400001	O&MN,N	78,333.00	(9,693.00)	68,640.00
600001	O&MN,N	5,000.00	(4,633.00)	367.00

The total value of the order is hereby decreased from \$382,939.00 by \$313,932.00 to \$69,007.00.

CLIN/SLIN	From (\$)	By (\$)	To (\$)
4000	364,188.00	(295,548.00)	68,640.00
6000	17,988.00	(17,621.00)	367.00
6001	763.00	(763.00)	0.00

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SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF

4000	Services in support of DCIP (Defense of Critical Information Protection Program). (O&MN,N)		1.0 Lot	\$6 [REDACTED]	[REDACTED]	\$68,640.00
400001	RCP N0006611RCJ3006 (O&MN,N)					
4001	Services in support of DCIP (Defense of Critical Information Protection Program), Option Period I: February 1, 2012 through January 31, 2013. (O&MN,N) Option		1.0 Lot	\$ [REDACTED]	[REDACTED]	\$373,825.00
4002	Services in support of DCIP (Defense of Critical Information Protection Program) Option Period II, February 1, 2013 through January 31, 2014. (O&MN,N) Option		1.0 Lot	\$ [REDACTED]	[REDACTED]	\$383,756.00

For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost

6000	Travel in support of CLIN 4000. (O&MN,N)		1.0 Lot	\$367.00
600001	RCP N0006611RCJ3006 (O&MN,N)			

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6001	Material in support of CLIN 4000. (O&MN,N)	1.0 Lot	\$0.00
6002	Travel in support of CLIN 4001. (O&MN,N) Option	1.0 Lot	\$17,981.00
6003	Material in support of CLIN 4001. (O&MN,N) Option	1.0 Lot	\$763.00
6004	Travel in support of CLIN 4002. (O&MN,N) Option	1.0 Lot	\$17,981.00
6005	Material in support of CLIN 4002. (O&MN,N) Option	1.0 Lot	\$763.00

(LEVEL OF EFFORT (COST TYPE CONTRACT)(JUN 1995)

(a) The level of effort for the performance of this contract during the period from the start of the contract performance to 12 months thereafter is based on [REDACTED] estimated manhours of direct labor. If all options are exercised by the government, the level of effort for the performance of this contract will be increased by an additional [REDACTED] estimated manhours of direct labor, for a total level of effort of [REDACTED] estimated manhours of direct labor (hereinafter referred to as the "Estimated Total Hours")

(b) The estimated composition by labor category of the Estimated Total Hours is as follows:

Labor Categories	Base	Opt I	Opt II	Total
Project Director	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Program Analyst	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Collective Assessment Analyst	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Subject Matter Expert	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Total Est. Hours	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

(c) The Estimated Total Hours include subcontracting hours but exclude holidays, sick leave, vacation days and other absences.

(d) The number of manhours expended per month shall be commensurate with the effort ordered and the required delivery date of such effort. The number of manhours expended per month may fluctuate in pursuit of the technical objective, provided that such fluctuation does not result in the utilization of the total manhours of effort prior to the expiration of the term thereof. The number of manhours for any labor category may be utilized by the contractor for any other labor category if necessary in performance of the contract.

(e) The contractor shall not be obligated to continue performance beyond the Estimated Total Hours, except that the Contracting Officer may require the contractor to continue performance in excess of the Estimated Total Hours until the total estimated cost has been expended. The government will not be obligated to pay fee on any hours expended in excess of the Estimated Total Hours. Any hours expended in excess of the Estimated Total Hours shall be excluded from all fee computations and adjustments. The Contracting Officer may also require the contractor to continue performance in excess of the total estimated cost until the Estimated Total Hours have been expended. In no event, however, will the Contracting Officer, pursuant to this paragraph (e), require the contractor to continue performance in excess of the Estimated Total hours if the Contracting Officer is requiring or has required the contractor to continue performance in excess of the total estimated cost. Nor will the Contracting Officer, pursuant to this paragraph (e), require the contractor to continue performance in excess of the total estimated cost if the Contracting Officer is requiring or has required the contractor to continue performance in excess of the Estimated Total Hours. The Contracting Officer may extend the period of performance in order to expend either the total estimated cost or the Estimated Total Hours. If this contract is subject to the Service Contract Act, in no event will the Contracting Officer, pursuant to this paragraph (e), extend the period of performance such that the period of performance, as extended, will exceed five years.

(f) If at any time during the performance of this contract the contractor expends in excess of 85% of the available estimated manhours of direct labor, the contractor shall immediately notify the Contracting Officer in writing. Nothing herein shall be construed to alter or waive any of the rights or obligations of either party pursuant to the clause entitled "Limitation of Cost" and/or "Limitation of Funds."

(End of Provision)

PAYMENT OF FIXED FEE (FEB 1996)

The fixed fee for work performed under this contract is \$___*___ provided that approximately [REDACTED] hours of technical effort are employed by the

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contractor in performance of this contract If substantially fewer than [REDACTED] hours of technical effort are employed, the fixed fee shall be equitably reduced to reflect the reduction of work The Government shall make monthly payments of the fixed fee at the rate of \$____* per direct labor hour invoiced by the contractor All payments shall be in accordance with the provisions of FAR 52 216-8, "Fixed Fee," and FAR 52 216-7, "Allowable Cost and Payment " Payments shall be subject to the withholding provisions of Paragraph (b) of FAR 52 216-8, provided that the total of all such monthly payment shall not exceed eighty-five (85%) percent of the fixed fee Any balance of fixed fee due the contractor shall be paid to the Contractor, and any over-payment of fixed fee shall be repaid to the Government by the Contractor, or otherwise credited to the Government at the time of final payment.

	* FEE	** HOURS	*** RATE
BASE	\$ [REDACTED]	[REDACTED]	[REDACTED]
OPTION PERIOD I	\$ [REDACTED]	[REDACTED]	[REDACTED]
OPTION PERIOD II	\$ [REDACTED]	[REDACTED]	[REDACTED]

IDENTIFICATION OF UNCOMPENSATED OVERTIME (FAR 52.237-10) (OCT 1997)

(a) Definitions.

As used in this provision-

"Uncompensated overtime" means the hours worked in excess of an average of 40 hours per week by direct charge employees who are exempt from the Fair Labor Standards Act (FLSA). Compensated personal absences, such as holidays, vacations, and sick leave, shall be included in the normal work week for purposes of computing uncompensated overtime hours.

"Uncompensated overtime rate" is the rate which results from multiplying the hourly rate for a 40 hour work week by 40, and then dividing by the proposed hours per week. For example, 45 hours proposed on a 40 hour work week basis at \$20.00 would be converted to an uncompensated overtime rate of \$17.78 per hour. ($\20×40) divided by 45 = \$17.78.

(b) For any proposed hours against which an uncompensated overtime rate is applied, the Offeror shall identify in its proposal the hours in excess of an average of 40 hours per week, by labor category at the same level of detail as compensated hours, and the uncompensated overtime rate per hour, whether at the prime or subcontract level. This includes uncompensated overtime hours that are in indirect cost pools for personnel whose regular hours are normally charged direct.

(c) The Offeror's accounting practices used to estimate uncompensated overtime must be consistent with its cost accounting practices used to accumulate and report uncompensated overtime hours.

(d) Proposals that include unrealistically low labor rates, or that do not otherwise demonstrate cost realism, will be considered in a risk assessment and will be evaluated for award in accordance with that assessment.

(e) The Offeror shall include a copy of its policy addressing uncompensated overtime with its proposal.

(End of Provision)

IDENTIFICATION OF RATIOS (OCT 1992)

(a) If an offeror decides to include Uncompensated Overtime in their proposal, he shall complete the table which appears below. The purpose of this table is to identify the ratio derived by relating the proposed hours per week to 40 hours per week for each labor category. That ratio which is proposed for a particular labor category will apply for all personnel (including substitute and additional personnel) approved to work within a particular labor category for the duration of the contract period.

(b) Any offeror who proposes direct labor rates adjusted due to the effect of uncompensated overtime must complete the following table. An offeror who proposes uncompensated overtime and fails to complete the following table may be removed from consideration for award.

(c) An offeror proposing direct labor rates adjusted for uncompensated overtime shall furnish with their proposal a copy of the corporate policy addressing uncompensated effort. Additionally, the offeror must provide evidence of the DCAA/DCMAO approval of that policy.

INFORMATION TO BE COMPLETED BY OFFEROR

Labor Category	*Base Hourly/Week	Hours Proposed/Week	**Ratio	***Proposed Rate Adjusted for Uncompensated Overtime
-----	-----	-----	-----	-----
-----	-----	-----	-----	-----
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*Base Hourly Rate - that is unadjusted for the effect of uncompensated overtime.

**Ratio - the rate derived from the proposed hours per week in relation to a 40 hour week (e.g., Project Manager 40 hours/50 hours = 80% ratio)

***Proposed Rate Adjusted for Uncompensated Overtime = Base Hourly Rate X Ratio (e.g., \$10.00 x 80% = \$8.00)

(End of Provision)

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

The Performance-Based Work Statement is revised to read as follows:

**Performance-Based Work Statement (PWS)
J-35, Plans and Future Operations
J-354, Defense Critical Infrastructure Program**

1. **PERIOD OF PERFORMANCE:** Base Year 1 February 2011 to 31 March 2011.
2. **TITLE:** Defense Critical Infrastructure Program (DCIP) Support for United States Joint Forces Command (USJFCOM), J3/4 Directorate (Operations, Plans, Logistics and Engineering), J35 Division (Plans and Future Operations), J354 (Defense Critical Infrastructure Program- (DCIP)).
3. **PLACE OF PERFORMANCE:** The USJFCOM-based DCIP contractor team will primarily perform work at USJFCOM except during required visits to DCIP meetings, interviews, site assessments and reviews. The contractor team's primary work site will be Joint Forces Command designated offices at Building NH-19. . Work also may be performed at other USJFCOM sites, USJFCOM component command sites, other Government sites, and non-governmental sites relating to USJFCOM missions and operations as required to accommodate specific tasks. In addition, work may be required at contractor facilities in the greater Hampton Roads area or other locations as required to support this performance work statement (PWS).
4. **SECURITY REQUIREMENTS:** Some components of tasks may require a Top Secret clearance. Requirements associated the Joint Worldwide Intelligence Communications System (JWICS) will require a TS SCI clearance. Only 1-2 contractors should be required to cover all JWICS requirements.
5. **COR DESIGNATION:** Contracting Officer Representative (COR) is Mr. Jamie Knapp, Deputy Division Chief, J35, (757) 836-6434. The directorate contract POC is Ms. Theresa DeWitt, who may be contacted by telephone at (757) 836-7933.
6. **DESCRIPTION OF WORK:** The purpose of this PWS is to provide contractor services for USJFCOM ~~that~~ supporting the DCIP Risk Management Process Model as articulated in DoDI 3020.45 as well as imperatives in the DoDD 3020.40 as they relate to Global Force Management and Joint Force Providing roles and missions of USJFCOM. The contractor will provide professional, technical and management services.
7. **REQUIREMENTS:** The contractor will provide non-personal services to accomplish technical and management support efforts assigned under the performance work statement. Specific tasks for this order include:
 - 7.1 **Decomposition of UJFCOM Mission, Functions and Tasks for Transition to the New Mission Owners.** Collect relevant information and conduct analysis to identify and align enduring missions, functions and tasks to a follow-on owning organization and provide recommendations for transfer of Defense Critical Assets (DCAs) and Tier I Task Critical Assets (TCAs) responsibility for those identified to support each mission requirement. Review and provide a status of the USJFCOM's Joint Mission Essential Tasks List (JMETL) and related capabilities regarding visibility in the CAIP ES portal, USJFCOM's web site and/or other means. Efforts in this area will build upon DoD and CJCS Directives, Instructions, and Guidance documents, Defense Critical Infrastructure Program (DCIP) guidance and instruction documents, Operations Advisory Board (OAB) guidance, and USJFCOM management guidance. Support will include but is not limited to:

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7.1.1. Conduct USJFCOM mission analyses, to include mission essential tasks (METs) with their associated conditions and standards. Provide results to DCIP Manager for forwarding to appropriate DoD components and Defense Infrastructure Sector Lead Agent (DISLA) DCIP Offices of Primary Responsibility (OPRs) to support Task Critical Asset identification per the DCIP Critical Asset Identification Process (CAIP) Manual dated October 24, 2008, the DCIP Execution Timeline Manual (3020.45, Volume 5) dated 24 May 2010 and the latest version of the CAIP Execution System User Manual, currently dated 15 June 2010. Coordinate with other stakeholders to identify and assess critical assets and infrastructure interdependencies pertinent to USJFCOM's mission accomplishment within USJFCOM's assigned functional areas of responsibility.

7.1.2 Conduct analysis in support of CIP Process elements for asset criticality, vulnerability, remediation and threat tracking. Review and update USJFCOM TCA data in the Strategic Mission Assurance Data System (SMADS) or other systems approved by the DCIP Manager. One special focus area for this period of performance will be to complete a thorough review and validation of TCA data related to the USJFCOM Suffolk complex in preparations for its upcoming Joint Staff Integrated Vulnerability and Task Critical Asset assessment by the Defense Threat Reduction Agency.

7.1.3 Coordinate with applicable Services, defense agencies, defense infrastructure sectors, and field activities to identify critical assets and dependencies related to JFCOM METs and other associated tasks. Identify mission impacts relating to loss, destruction, or degradation of TCAs related to the USJFCOM mission set.

Deliverables: Review and provide written recommendations for the revision and update of the database listing of infrastructure and assets considered critical to the accomplishment of USJFCOM's mission as changes are determined to be warranted by ongoing analysis. The critical infrastructure and asset listing should be reviewed and recommendations provided to maintain this listing on the Strategic Mission Assurance Database System (SMADS). The initial review and validation of SMADS data related to the USJFCOM Suffolk Complex must be completed no later than 23 March 2011

7.2. Support Critical Infrastructure Assessment and Risk Management. Coordinate with mission/task owners, asset owners and CIP assessment and analysis organizations for the transfer of DCSs, TCAs and associated infrastructure interdependencies management and reporting to new mission owners

7.2.1. Provide written recommendations for a CIP vulnerability assessment and remediation process geared to assuring the accomplishment of USJFCOM's mission and functional areas of responsibility. Provide recommendations for input to current and new asset owner remediation planning. Review assessment results and remediation plans and/or procedures/policies for those assets USJFCOM relies.

7.2.2. Coordinate with DCA owners to facilitate identification of required DCA support to the mission owner. Monitor and coordinate with TCA owners to ensure the Core Vulnerability Assessment Management Program (CVAMP), and other systems used by the Services is populated with the most current assessment data.

7.2.3. Handle assessment results, and all other data and information related to DCIP in accordance with the DCIP Security Classification Manual, dated January 2011.

Deliverables: Liaise with the Joint Staff, Defense Threat Reduction Agency, component commands and other organizations and draft recommendations for alignment and immediate remediation requirements to facilitate transfer of the USJFCOM missions to new mission owners

7.3 Support Integration of Defense Critical Infrastructure and U.S. Critical Infrastructure

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Concepts into Deployment Process Owner activities, Joint Planning, Orders, Training, Exercises, Doctrine, Concept Development and Experimentation.

7.3.1. Conduct analysis of CIP process functions and activities in the joint planning, doctrine, exercises, orders, training, concept development and experimentation activities and provide awareness of CIP and DCIP processes and principles and associated supporting DCAs and TCAs enabling these activities.

7.3.4. Provide review and update support of on-line Joint Critical Infrastructure Program courses. Provide support for the Joint Certification of DOD CIP courses via incorporation of recommendations, submission of input, and comments on course material.

Deliverables: A spreadsheet identifying the DCAs, TCAs and CIP and DCIP processes and principles associated with each mission transitioning from USJFCOM to another organization. Review and provide recommendations and updates of on-line Joint Critical Infrastructure Protection courses, the Joint Certification of DoD CIP courses, lessons learned, various reports and briefings.

7.4 Support DCIP Development and, as required, USJFCOM DCIP Transition Activities.

7.4.1. Support staff review of DCIP instructions and other policy documents and provide draft recommendations for updating existing or newly emerging DoD-wide DCIP policies, plans and instructions which may impact the new owner of the current USJFCOM missions. –

7.4.2. Provide recommendations in response to DCIP-related staff tasks as generated by Joint Staff Action Packages (JSAPs), Chief of Staff Tasks or other formal or informal tasking mechanisms.

7.4.3. Provide an update for USJFCOM DCIP Points of Contact (POCs) list and input to the USJFCOM's DCIP web page. Provide recommendations for updates to OASD's Critical Infrastructure Program points of contact list as requested by OASD DCIP staff.

Deliverables: Provide JSAP support to include timely DCIP staff package recommendations. Provide an update to USJFCOM's DCIP POC list and web sites. Provide a USJFCOM update for the OASD DCIP POC list.

7.5 Support Monitoring/Reporting of Threats/Hazards to the Infrastructure Critical to USJFCOM's Mission and Functional Areas of Responsibility

7.5.1. Support and assist in the communication of DCI-related threat and hazard information to appropriate components, Joint Subordinate Activities, directorates, other appropriate DoD Components and DISLAs.

7.5.2. As required, provide support for the retrieval, update, maintenance, dissemination and analysis of DCIP-related data contained on the Joint Worldwide Intelligence Communications System (JWICS).

Deliverables: Communication of DCI-related threat and hazard information to appropriate components, JSAs, directorates and other appropriate DoD Components and DISLAs. Provide recommendations to ensure DCIP requirements, to include threat assessments, are forwarded to JFCOM J2 and other supporting intelligence activities, as appropriate.

7.6 Support Contract Administration and Reporting Requirements

Deliverables: Deliver reports, work plans, status briefings, data, and models.

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8. GOVERNMENT FURNISHED EQUIPMENT/GOVERNMENT FURNISHED INFORMATION:

Government furnished equipment and information will be provided to accomplish office automation and information processing tasks. The government will provide the contractor with required data and necessary documents, reports, procedures, regulations, directives, and other information needed to accomplish the tasks.

9. INSPECTION AND ACCEPTANCE CRITERIA: Final inspection and acceptance of all work performed, reports and other deliverables will be performed to insure quality and timeliness meets required governmental deadlines.

10. TRAVEL REQUIREMENTS: This task requires travel to ASD/HD and Joint Staff sponsored meeting on CIP related activities/requirements as listed:

<i>Travel To</i>	<i>Month</i>	<i>No Days</i>	<i>Estimate</i>
Washington, DC	MAR 11	3	\$1100

Note: Automobile travel will be the most cost effective means i.e. Rental Car, POV etc.

11. DELIVERABLE AND INSPECTION AND ACCEPTANCE CRITERIA: This is a Performance Based Work Statement. All deliverables will be provided on time and to the standards specified by the Government during task assignments or reviews. Word documents will be presented in Times New Roman 12 pt. text for drafts and upon review re-submitted in the text style and size as the government requests. Power point slides will be submitted in a draft form for government review and corrections made as directed for a final product.

Deliverable Calendar

Deliverable Title	Draft	Draft
Contract status Report/In Process Review		Monthly
Thorough review and validation of SMADS data related to the USJFCOM Suffolk Complex.	15 March	23 March
DCIP Vulnerability Assessment Focus Statement for the Suffolk Complex. (AFS).	23 March	31 March
Review and updates of UJFCOM SMADS data with emphasis on clear and accurate mission impact statements related to enduring mission tasks and specifically as related to Suffolk.	15 March	23 March
Provide TCA validation recommendations & coordination support with other DoD Components and Defense Infrastructure Sector Lead Agents.	23 March	31 March
DCIP staffing actions and document review improvement recommendations.	IAW JSAP timelines	IAW JSAP timelines
Risk management and remediation tracking of TCAs linked to USJFCOM's Headquarters complex and Joint Subordinate Activities	23 March	31 March
Disseminate, or assist in dissemination of, DCI-related threat and hazard information communication with subordinate elements, other DOD components, and other authorized activities	As required	As required
Lessons Learned and/or After Action Report	N/A	3 business days after event
Recommended updates for USJFCOM DCIP	15 March	31 March

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and SMADS Points of Contact, progress reports and web sites		
Complete input to the JKDCDC DCIP Course	23 March	31 March

Deliverables and products shall be submitted in both hard and soft copy.

NOTE: Deliverables are required in DRAFT FORM ONLY.

The deliverables shall be addressed as follows:

USJFCOM Deputy for Plans and Future Operations (J35A)

██████████
1562 Mitscher Avenue, Suite 200
Norfolk, VA 23511-2422

USJFCOM J3/4 Contracts Manager

██████████
1562 Mitscher Ave, Suite 200
Norfolk, VA 23511-2411

12. QUALITY ASSURANCE: This is a Performance Based Work Statement. All deliverables will be provided on time and to the standards specified by the Government during task assignments or reviews. Word documents will be presented in Times New Roman 12 pt. text for drafts and upon review re-submitted in the text style and size as the government requests. Power point sides will be submitted in a draft form for government review and corrections made as directed for a final product

Required	Service Standard	Minimum Quality Level	Surveillance
Technical Deliverables	100%	95%	COR Receipt

13. SLDCADA Instructions:

A. Reporting labor hours by project. To meet the USJFCOM Commander’s oversight requirements into projects supported by the command, a command-wide workload collection system for all personnel working on command projects is to be implemented in phases. The system will ultimately be mandatory for all military, government civilian and contractor personnel who provide direct support to projects. Based on the foregoing, initially, all prime and subcontractor personnel working on-site at USJFCOM in the Tidewater region of Virginia, using Government furnished facilities and equipment, shall load their hours by project into a government developed database weekly or within two working days upon return from travel. This reporting requirement is for operational oversight of command efforts and does not eliminate or obviate any requirements to provide financial data through DCAA approved corporate financial systems. The time required for inputting such data is considered to be directly chargeable to the contract/task order under which hours are being reported. Information derived from this data collection will not be used for validation of invoices. Moreover, any verification or validation of contractor employee hours will be the responsibility of their management as the Government will not validate or approve contractor entries.

B. The Government will provide system orientation training to the contractor’s project manager or his designee and also identify USJFCOM job order numbers that correspond to the various work being performed or supported by the contractor.

14. USJFCOM COMMANDER’S CRITICAL INFORMATION REQUIREMENT (CCIR)

Certain types of incidents or occurrences during contract or task order performance can affect mission accomplishment and, therefore, require timely information management and immediate notification to the Command.

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Examples include degradation, outage, or compromise of USJFCOM communications networks and systems; death or serious injury of contractor personnel; and any accident or event involving contractor personnel that could result in immediate and adverse media attention, police, or legal action. Accordingly, the contractor shall immediately report any such instances to the Contracting Officer's Representative (COR) or Alternate COR. If neither is immediately reachable, the contractor shall contact the

USJFCOM Command Duty Officer directly at [REDACTED]

15. PERSONNEL QUALIFICATIONS

The contractor shall provide personnel with qualifications and experience as described below:

(1) PROGRAM ANALYST

DUTIES: Must have a working knowledge of work breakdown structures (WBSs) and be conversant with DOD-STD-881. Related experience includes technical program management, budgeting, scheduling, trade-off analysis, lifecycle costing, risk management, supportability, and requirements development.

QUALIFICATIONS:

a. Bachelors degree from an accredited college or university in Management, Administration, Business Management, or Business Administration, or five (5) years experience in a U.S. military agency in progressively responsible command and staff positions.

b. Experience in at least two (2) of the following:

(1) Experience in the management of work breakdown structures, program management, budgeting, scheduling, trade-off analysis, and lifecycle costing;

(2) Experience with joint/combined staffs organization, functions, procedures, and command relationships;

(3) Experience with Service and joint doctrine, especially those relating to manpower/personnel management;

(4) Experience in the preparation/conduct of seminars, study groups and conferences for general and senior field grade officers;

(5) Experience in conducting instruction in both small and large group formats;

(6) Experience in the effectiveness analysis and evaluations of manpower/personnel management and course of action development.

(2) PROJECT DIRECTOR

DUTIES: Manages the overall contract effort and makes decisions on behalf of the Contractor relating to contract performance. This individual or their designate is authorized to act on behalf of the Contractor for all matters relating to this contract. Evaluates contractor staff performance, resolves problems, defines objectives and priorities, and coordinates and assigns projects and duties for subordinate Contractor personnel and teams. Responsible for quality control and effectiveness of contract support.

QUALIFICATIONS:

a. Bachelors of Science degree from an accredited college or university in Engineering, Engineering Management, Computer Science, Management of Information Systems (MIS), or physical science in Information Systems Management, Computer Systems Analysis, Operations Research, or Systems Analysis. An advance degree is preferred. Additional course work or participation in applicable seminars/symposia also preferred. US citizenship required. Ten (10) years of professional experience managing and applying knowledge of program management with at least five (5) years of experience in the last seven (7) years applicable to Global Force Management and the identification of sourcing solutions, determining program objectives and requirements, and developing standards and guidelines for force management. Years of experience may be traded for degree requirements.

b. Experience in at least two (2) of the following:

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- (1) Experience with Global Force Management doctrine, to include Request for Forces (RFFs) and Request for Capabilities (RFCs);
- (2) Experience in the development of combatant command annual requirements of Joint Force Provider in support of Joint Manning Documents;
- (3) Experience in the preparation, development, and promulgation of the Global Force Management and Allocation Plan (GFMAP) Annex Delta and its associated Modifications;
- (4) Experience in the analysis of Service and combatant command Risk Assessments and the subsequent development of sourcing Courses of Action (COAs) for SecDef consideration;
- (5) Experience in the use of the collaborative tool Logbook in the conduct of identifying force providing sourcing solutions;
- (6) Experience in the compilation and presentation, in both written and oral formats, of lessons learned and After Action Review (AAR) materials.

(3) COLLECTIVE ASSESSMENT ANALYST

DUTIES: Provides experience, subject matter expertise and research analysis in the development of Baseline Collective Assessment reports. Researches and reports on all Concept-related efforts on-going not only within Joint Force Provider and Global Force Management, but also within DoD commands and activities outside of this subject area. Documents concept and event redundancies throughout the experimentation community as well as identifying current voids in accomplishing current concept development efforts. Provides assessments in the form of Doctrine, Operations, Training, Materiel, Leadership, Personnel and Facility recommendations gleaned from Concept iterations and detailed evaluation. Must be able to communicate ideas comprehensively and effectively through written and oral presentations.

QUALIFICATIONS:

a. Minimum Bachelors Degree from an accredited college or university in mathematics, industrial engineering or advanced research, or five years experience in a related field.

b. Must possess working knowledge and experience in defining requirements for the DoD's Doctrine, Organizational, Training, Material, Leadership, Personnel and Facilities (DOTMLP) process.

c. Must meet at least three of the following:

- (1) Demonstrated ability and experience (minimum 2 years) developing/authoring Technical Assessments and resulting reports of programs/projects within DoD; ability to evaluate systems development, design and integration into new program applications;
- (2) Demonstrated ability to de-conflict contrasting analysis recommendations and systems applications;
- (3) Demonstrated ability to develop strategic DoD and military operations recommendations and present to higher echelon commands;
- (4) Knowledge of modeling and simulation applications and the related applications in determining potential uses in military applications;
- (5) Working knowledge and actual experience in the development and application of Information Management Systems;
- (6) Demonstrated ability to perform investigative research to integrate current and projected related efforts into a cohesive and comprehensive analysis report;
- (7) Demonstrated ability to develop and successfully defend technical program assumptions and baseline program/project recommendations;
- (8) Demonstrated ability in mathematical models.

(4) SUBJECT MATTER EXPERT

DUTIES: Provides executive level expertise in designated engineering, scientific or acquisition program management specialty as required by the Directorate/Branch being supported. The contractor shall provide expertise in a variety of operational, technical and scientific disciplines including, but not limited to, Systems Integration, Requirements Analysis, System and Data Standardization and Migration, Computer Software Engineering, Network/Communications Analysis/Engineering, Mission Analysis, Assessment Planning Support, Data Collection and Analysis, Logistics and Planning, Chemical and Biological Systems, and Tactical, Data and Voice Communication Systems. Review and develop test and evaluation criteria for joint exercises and experiments. Draft and staff White papers, and perform technical analysis and assessment of special projects. Participate in supporting proof-of-

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concept testing to include developing plans, procedures, recording results and developing technical conclusions. Attend and participate in various Directorate/Branch program-related meetings reviews, and site surveys for various technical and engineering programs as directed by the supported Division.

QUALIFICATIONS:

a. Must possess demonstrated knowledge of the theory and practice of the operations, plans, logistics and engineering processes, including experience as a cell leader, operational commander or evaluator within a minimum of three major military events.

b. Published subject-specific articles, journals, periodicals, technical reports, or non-fiction books in at least one of the following areas: Future Military Operations, Operational Warfare, Operational Art, Technological Assessments, Statistical Evaluation, Intelligence Analysis and Predictions, Strategy and Policy, Training Exercise Conduct and Evaluation, Military Requirements Analysis and/or Military, Political and Economic Strategic Planning and Execution. A Masters degree with 1-3 years experience or a PhD in relation to the expertise required.

PERSONNEL QUALIFICATIONS (NAVSUP 5252.237-9401)(JAN 1992)

(a) Personnel assigned to or utilized by the Contractor in the performance of this contract shall, as a minimum, meet the experience, educational, or other background requirements set forth below and shall be fully capable of performing in an efficient, reliable, and professional manner. If the offeror does not identify the labor categories listed below by the same specific title, then a cross-reference list should be provided in the offeror's proposal identifying the difference.

(b) If the Ordering Officer questions the qualifications or competence of any person performing under the contract, the burden of proof to sustain that the person is qualified as prescribed herein shall be upon the Contractor.

(c) The Contractor must have the personnel, organization, and administrative control necessary to ensure that the services performed meet all requirements specified in delivery/task orders. The work history of each Contractor employee shall contain experience directly related to the tasks and functions to be assigned. The Ordering Officer reserves the right to determine if a given work history contains necessary and sufficiently detailed, related experience to reasonable ensure the ability for effective and efficient performance.

LABOR CATEGORIES MINIMUM REQUIREMENTS

* See Paragraph 15.0 of the performance work statement

REQUIRED STANDARD OF WORKMANSHIP (OCT 1992)

Unless otherwise specifically provided in this contract, the quality of all services rendered hereunder shall conform to the highest standards in the relevant profession, trade or field of endeavor. All services shall be rendered by or supervised directly by individuals fully qualified in the relevant profession, trade or field, and holding any licenses required by law.

(End of Provision)

REIMBURSEMENT OF TRAVEL COSTS (OCT 1998)

(a) Travel

(1) Area of Travel. Performance under this contract may require travel by contractor personnel. If travel, domestic or overseas, is required, the contractor is responsible for making all needed arrangements for his personnel. This includes but is not limited to the following:

Medical Examinations

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Immunization

Passports, visas, etc.

Security Clearances

All contractor personnel required to perform work on any U.S. Navy vessel will have to obtain boarding authorization from the Commanding Officer of the vessel prior to boarding.

(2) Travel Policy. The Government will reimburse the contractor for allowable travel costs incurred by the contractor in performance of the contract and determined to be in accordance with FAR subpart 31.2, subject to the following provisions: Travel required for tasks assigned under this contract shall be governed in accordance with rules set forth for temporary duty travel in FAR 31.205-46.

(3) Travel. Travel, subsistence, and associated labor charges for travel time are authorized, whenever a task assignment requires work to be accomplished at a temporary alternate worksite. Travel performed for personal convenience and daily travel to and from work at contractor's facility will not be reimbursed.

(4) Per Diem. Per diem for travel on work assigned under this contract will be reimbursed to employees consistent with company policy, but not to exceed the amount authorized in the Department of Defense Joint Travel Regulations.

(5) Shipboard Stays. Whenever work assignments require temporary duty aboard a Government ship, the contractor will be reimbursed at the per diem rates identified in paragraphs C8101.2C or C81181.3B(6) of the DOD Joint Travel Regulations, Volume 2.

(6) Air/Rail Travel. In rendering the services, the contractor shall be reimbursed for the actual costs of transportation incurred by its personnel not to exceed the cost of tourist class rail, or plane fare, to the extent that such transportation is necessary for the performance of the services hereunder and is authorized by the Ordering Officer.

Such authorization by the Ordering Officer shall be indicated in the order or in some other suitable written form.

NOTE: To the maximum extent practicable without the impairment of the effectiveness of the mission, transportation shall be tourist class. In the event that only first class travel is available, it will be allowed, provided justification therefore is fully documented and warranted.

(7) Private Automobile. The use of privately owned conveyance within the continental United States by the traveler will be reimbursed to the contractor at the mileage rate allowed by Joint Travel Regulations. Authorization for the use of privately owned conveyance shall be indicated on the order. Distances traveled between points shall be shown in standard highway mileage guides. Any deviations from distance shown in such standard mileage guides shall be explained by the traveler on his expense sheet.

(8) Car Rental. The contractor shall be entitled to reimbursement for car rental, exclusive of mileage charges, as authorized by each order, when the services are required to be performed outside the normal commuting distance from the contractor's facilities. Car rental for TDY teams will be limited to a rate of one car for every four (4) persons on TDY at one site.

(End of Provision)

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SECTION D PACKAGING AND MARKING

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

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SECTION E INSPECTION AND ACCEPTANCE

INSPECTION AND ACCEPTANCE (SERVICES) (OCT 1992)

Inspection and acceptance of services to be furnished hereunder shall be made, upon completion of the services, by the Contracting Officer's Representative.

(End of Provision)

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SECTION F DELIVERABLES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000 02/01/2011-03/31/2011
6000 02/01/2011-03/31/2011
6001 02/01/2011-03/31/2011

The periods of performance for the following Option Items are as follows:

Option Period I:

4001 02/01/2012-01/31/2013
6002 02/01/2012-01/31/2013
6003 02/01/2012-01/31/2013

Option Period II:

4002 02/01/2013-01/31/2014
6004 02/01/2013-01/31/2014
6005 02/01/2013-01/31/2014

Services to be performed hereunder will be provided at the U.S. Joint Forces Command located in Norfolk, VA.

DELIVERY OF DATA (FISC DET PHILA) (OCT 1992)

Place and time of delivery of data shall be as specified on the DD Form 1423 (Contract Data Requirements List) which is an exhibit to this contract, unless delivery is deferred at the Government's option by written order of the Contracting Officer.

PROGRESS AND FINANCIAL REPORTS (FISC DET PHILA) (OCT 1992)

- (a) Progress and Financial Reports. A monthly progress and financial report will be submitted to the Contracting Officer's Representative (COR) with a copy to the Contracting Officer. In addition, a separate report of the number of man-hours charged to the contract will be submitted monthly to the COR and the Contracting Officer.
- (b) Technical Reports. Technical reports and conclusions reflecting the work accomplished under each task set forth in Section C of this task order will be prepared and delivered to the Government in accordance with Section C of this task order.
- (c) Final Delivery. The delivery date of the last of the above reports is not to be later than as specified in the task order performance work statement.
- (d) Reporting labor hours by project. To meet the USJFCOM Commander's oversight requirements into projects supported by the command, a command-wide workload collection system for all personnel working on command projects is to be implemented in phases. The system will ultimately be mandatory for all military, government civilian and contractor personnel who provide direct support to projects. Based on the foregoing, initially, all prime and subcontractor personnel working on-site at USJFCOM in the Tidewater region of Virginia, using Government furnished facilities and equipment, shall load their hours by project into a government developed database weekly or within two working days upon return from travel. This reporting requirement is for operational oversight of command efforts and does not eliminate or obviate any requirements to provide financial data through DCAA approved corporate financial systems. The time required for inputting such data is considered to be directly chargeable to the contract/task order under which hours are being reported. Information derived from this data collection will not be used for validation of invoices. Moreover, any verification or validation of contractor employee hours will be the responsibility of their management as the Government will not validate or approve contractor entries.
- (e) The Government will provide system orientation training to the contractor's project manager or his designee and also identify USJFCOM job order numbers that correspond to the various work being performed or supported by the contractor.

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SECTION G CONTRACT ADMINISTRATION DATA

Contracting Officer Representative- See Section C.

SUP 5252.232-9402 INVOICING AND PAYMENT (WAWF) INSTRUCTIONS (April 2008)


(a) Invoices for goods received or services rendered under this contract shall be submitted electronically through Wide Area Work Flow -- Receipt and Acceptance (WAWF):

(1) The vendor shall have their cage code activated by calling 866-618-5988. Once activated, the vendor shall self-register at the web site <https://wawf.eb.mil>. Vendor training is available on the Internet at <http://www.wawftraining.com>. Additional support can be obtained by calling the NAVY WAWF Assistance Line: 1-800-559-WAWF (9293).

(2) WAWF Vendor "Quick Reference" Guides are located at the following web site:
<http://www.acquisition.navy.mil/navyaos/content/view/full/3521>.

(3) Select the invoice type within WAWF as specified below. Back up documentation (such as timesheets, receiving reports etc.) can be included and attached to the invoice in WAWF. Attachments created in any Microsoft Office product are attachable to the invoice in WAWF. Total limit for each file is not to exceed 2MB. Multiple attachments are allowed.

(b) The following information, regarding invoice routing DODAAC's, must be entered for completion of the invoice in WAWF:

	Routing Table	Contracting Officer Notes
WAWF Invoice Type	Cost	-- Select 2-in-1 for FFP Services Only. -- Select Combo for Supplies, or Supplies AND FFP Services. -- Select Cost Voucher for all Cost Type Contracts. If none of the above applies, please call 1-800-559-WAWF (9293).
Contract Number	N00178-04-D-4026	-(Enter Contract Number)
Delivery Order Number	EX03	-(Enter DO Number)
Issuing Office DODAAC	N00189	-(Enter DODAAC of the activity issuing the contact.)
Admin Office DODAAC	S2404A	-(Enter Contract Admin Office DODAAC)
Inspector DODAAC (usually only used when Inspector & Acceptor are different people)	N00066	-(Enter Inspector DODAAC (plus extension if applicable.))
Ship To DoDAAC (for Combo), Service Acceptor DODAAC (for 2 in 1), Service Approver DODAAC (Cost Voucher)	N00066	-(Enter DODAAC (plus extension, if applicable.))
Acceptance At Other		-(Enter Other Acceptance Address if different from above (plus extension if applicable))
Local Processing Office (Certifier)	N00066	- Enter LPO DODAAC (Local Admin) (plus extension, if applicable)) or leave blank.
DCAA Office DODAAC (Used on Cost Voucher's only)	HAA031	-(Enter DCAA Office DODAAC when Applicable) - Check on DCAA website: www.dcaa.mil/
Paying Office DODAAC	HQ0338	- Enter Paying Office DODAAC located on Contract.)
Acceptor/COR Email Address		-(Enter the Acceptor Email address for this Contract if applicable)

(c) Contractors approved by DCAA for direct billing will not process vouchers through DCAA, but may submit directly to DFAS. Vendors MUST still provide a copy of the invoice and any applicable documentation that supports payment to the Acceptor/Contracting Officer's Representative (COR) if applicable. Additionally, a copy of the invoice(s) and attachment(s) at time of submission in WAWF must also be provided to each point of contact identified in section (d) of this clause by email. If the invoice and/or receiving report are delivered in the email as an attachment it must be provided as a .PDF, Microsoft Office product or other mutually agreed upon form between the Contracting Officer and vendor.

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(d) For each invoice / cost voucher submitted for payment, the contractor shall include the following email addresses for the WAWF automated invoice notification to the following points of contact:

Name	Email	Phone	Role

SECURITY ADMINISTRATION

SECURITY ADMINISTRATION (FISC DET PHILA) (OCT 1992)

The highest level of security that will be required under this contract is Top Secret/SCI as designated on DD Form 254 attached hereto and made a part hereof.

The offeror shall indicate the name, address and telephone number of the cognizant security office;

CACI-CMS Information Systems, Inc.

14370 Newbrook Drive

Chantilly, VA 20151

[REDACTED]

[REDACTED]

The facilities to be utilized in the performance of this effort have been cleared to TOP SECRET level.

The offeror should also provide the above information on all proposed subcontractors who will be required to have a security clearance.

SECURITY ADMINISTRATION (FISC DET PHILA) (OCT 1992)

The highest level of security required under this contract is Top Secret/SCI as designated on DD Form 254 attached hereto and made a part hereof.

The Commander, Defense Investigative Service, Director of Industrial Security, Chantilly, VA Region, is designated Security Administrator for the purpose of administering all elements of military security hereunder.

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Accounting Data
SLINID  PR Number      Amount
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400001  N0006611RCJ3006    78333.00
LLA :
AA 1711804 11CJ 252 00066 0 068892 2D CJ3006 000661J3AB1Q
Standard Number: N0006611RCJ3006

600001  N0006611RCJ3006     5000.00
LLA :
AA 1711804 11CJ 252 00066 0 068892 2D CJ3006 000661J3AB1Q
Standard Number: N0006611RCJ3006
```

BASE Funding 83333.00
Cumulative Funding 83333.00

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MOD 01

400001 N0006611RCJ3006 (9693.00)
LLA :
AA 1711804 11CJ 252 00066 0 068892 2D CJ3006 000661J3AB1Q
Standard Number: N0006611RCJ3006

600001 N0006611RCJ3006 (4633.00)
LLA :
AA 1711804 11CJ 252 00066 0 068892 2D CJ3006 000661J3AB1Q
Standard Number: N0006611RCJ3006

MOD 01 Funding -14326.00
Cumulative Funding 69007.00

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SECTION H SPECIAL CONTRACT REQUIREMENTS

NON-DISCLOSURE AND NON-USE OF DATA

(a) Data

All data (including but not limited to Planning, Programming, Budgeting, and Execution (PPBE) documents and data as described in DoD Directive 7045.14, "The Planning, Programming, and Budgeting System," May 22, 1984, Change 1, July 28, 1990 and Deputy Secretary of Defense Memorandum, "Control of Planning, Programming, Budgeting, and Execution (PPBE) Documents and Information," 27 March 2004) obtained, received, or learned by the Contractor and/or its personnel and/or subcontractors as a result of performance of this contract shall be deemed to be "sensitive" and/or "proprietary" whether or not such data is so designated or marked. The Contractor and its personnel and subcontractors shall restrict access to data obtained, received, or learned as a result of performance of this contract to the minimum number of Contractor personnel or subcontractors necessary for performance of this contract. No one who prepares offers, proposals, bids, and/or quotations for Government and/or non Government procurements shall be involved in direct performance of this contract. The Contractor shall ensure that each of its personnel and subcontractors who obtains, receives, or learns data as a result of performance of this contract understands and complies with this "Non-Disclosure and Non-Use of Data" clause.

(b) Non-Disclosure of Data

The Contractor and its personnel and subcontractors shall disclose data obtained, received, or learned as a result of performance of this contract only to Contractor personnel directly performing under this contract and to United States Department of Defense personnel to whom disclosure of such data is required in performance of this contract. The Contractor and its personnel and subcontractors shall not disclose such data to anyone who prepares offers, proposals, bids, and/or quotations for Government and/or non Government procurements. The Contractor and its personnel and subcontractors shall take all steps necessary to prevent disclosure of such data except as specifically permitted herein.

(c) Non-Use of Data

The Contractor and its personnel and subcontractors shall use data obtained, received, or learned as a result of performance of this contract only in direct performance of this contract and for no other purpose. The Contractor and its personnel and subcontractors shall not use or consider such data in the preparation of any offer, proposal, bid, and/or quotation for any Government and/or non Government procurement. The Contractor and its personnel and subcontractors shall take all steps necessary to prevent use of such data except as specifically permitted herein.

(d) Non-Disclosure/Non-Use Agreements

Before any of the Contractor's personnel becomes involved in performance of this contract, the Contractor shall obtain a non-disclosure/non-use agreement signed by that person. The non-disclosure/non-use agreement shall state that:

- (1) He/she shall disclose data obtained, received, or learned by him/her as a result of performance of this contract only to Contractor personnel directly performing under this contract and to United States Department of Defense personnel to whom disclosure of such data is required in performance of this contract.
- (2) He/she shall not disclose data obtained, received, or learned as a result of performance of this contract to anyone who prepares offers, proposals, bids, and/or quotations for Government and/or non Government procurements.
- (3) He/she shall use data obtained, received, or learned as a result of performance of this contract only in direct performance of this contract and for no other purpose.

(4) He/she shall not use or consider data obtained, received, or learned as a result of performance of this contract in the preparation of any offer, proposal, bid, and/or quotation for any Government and/or non Government procurement. In the event that the Contractor, its personnel, and or subcontractors will obtain, receive, or learn data of other entities as a result of performance of this contract, the Contractor shall execute a non-disclosure/non-use agreement with each such entity prior to having access to the data provided by the entity.

(e) Requirement to Disclose Data

If the Contractor, its personnel and/or is subcontractors receive a court order requiring disclosure of data obtained, received, or learned as a result of performance of this contract or if the Contractor believes disclosure of such data is otherwise required by law or regulation, the Contractor shall contact the Contracting Officer immediately and fully inform the Contracting Officer of the court order or other requirement prior to any disclosure of data.

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(f) Exception

This “Non-Disclosure and Non-Use of Data” clause does not apply to data which the Contractor can demonstrate was obtained, received, or learned in a way other than as a result of performance of this contract.

(g) Government Remedy

Any violation of the terms of this “Non-Disclosure and Non-Use of Data” clause is a material and substantial breach of this contract, and the Government may, in addition to any other remedy available, terminate this contract, or any part thereof, for cause or default.

(h) Non-disclosure/Non-Use Agreements

The contractor shall maintain all Non-Disclosure and Non-Use of Data agreements required by this clause and shall make such agreements available for immediate inspection by the Contracting Officer.

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SECTION I CONTRACT CLAUSES

09RA 52.217-9 -- OPTION TO EXTEND THE TERM OF THE CONTRACT. (MAR 2008)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days prior to completion of the base period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five years.

Contractor Access to Federally Controlled Facilities and/or Unclassified Sensitive Information or Unclassified IT Systems (May 2010)

Homeland Security Presidential Directive (HSPD)-12, requires government agencies to develop and implement Federal security standards for Federal employees and contractors. The Deputy Secretary of Defense Directive-Type Memorandum (DTM) 08-006 – “DoD Implementation of Homeland Security Presidential Directive – 12 (HSPD-12)” dated November 26, 2008 (or its subsequent DoD instruction) directs implementation of HSPD-12. This clause is in accordance with HSPD-12 and its implementing directives. This clause applies to contractor employees requiring physical access to any area of a federally controlled base, facility or activity and/or requiring access to a DoD computer/network, to perform certain unclassified both non-sensitive and sensitive duties. It is the responsibility of the command/facility where the work is performed to ensure compliance.

The requirement to control access to sensitive information applies to all US government IT systems and/or areas where unclassified but sensitive information may be discussed, displayed or maintained. DON policy prescribes that all unclassified data that has not been approved for public release and is stored on mobile computing devices must be treated as sensitive data and encrypted using commercially available encryption technology. Whenever granted access to sensitive information, contractor employees shall follow applicable DoD/DoN instructions, regulations, policies and procedures when reviewing, processing, producing, protecting, destroying and/or storing that information. Operational Security (OPSEC) procedures and practices must be implemented by both the contractor and contract employee to protect the product, information, services, operations and missions related to the contract.

The contractor shall designate an employee to serve as the Contractor’s Security Representative. Within three work days after contract award, the contractor shall provide to the Navy Command’s Security Manager and the Contracting Officer, in writing, the name, title, address and phone number for the Contractor’s Security Representative. The Contractor’s Security Representative shall be the primary point of contact on any security matter. The Contractor’s Security Representative shall not be replaced or removed without prior notice to the Contracting Officer.

Non-Sensitive Positions

Contractor employee whose work is unclassified and non-sensitive (e.g., performing certain duties such as lawn maintenance, vendor services, etc ...) and who require physical access to publicly accessible areas to perform those duties shall meet the following minimum requirements:

Must be either a US citizen or a US permanent resident with a minimum of 3 years legal residency in the US (as required by The Deputy Secretary of Defense DTM 08-006 or its subsequent DoD instruction) and Must have a favorably completed National Agency Check with Written Inquiries (NACI) including a Federal Bureau of Investigation (FBI) fingerprint check prior to installation access.

To be considered for a favorable trustworthiness determination, the Contractor’s Security Representative must

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submit for all employees each of the following:

SF-85 Questionnaire for Non-Sensitive Positions

Two FD-258 Applicant Fingerprint Cards

Original Signed Release Statements

The contractor shall ensure each individual employee has a current favorably completed NACI. The Contractor's Security Representative shall be responsible for initiating reinvestigations as required. Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date.

Sensitive Positions

Contractor employee whose duties require accessing a DoD unclassified computer/network, working with sensitive unclassified information (either at a Government or contractor facility), or physical access to a DoD facility must be a US citizen and possess a favorable trustworthiness determination prior to installation access. To obtain a favorable trustworthiness determination, each contractor employee must have a favorably completed National Agency Check with Local Credit Checks (NACLC) which consists of a NACI including a FBI fingerprint check plus credit and law enforcement checks. Each contractor employee applying for a trustworthiness determination is required to complete:

SF-85P Questionnaire for Public Trust Positions

Two FD-258 Applicant Fingerprint Cards

Original Signed Release Statements

Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date. To maintain continuing authorization for an employee to access a DoD unclassified computer/network, and/or have access to sensitive unclassified information, the contractor shall ensure that the individual employee has a current requisite background investigation. The Contractor's Security Representative shall be responsible for initiating reinvestigations as required and ensuring that background investigations remain current (not older than 10 years) throughout the contract performance period.

IT Systems Access

When access to IT systems is required for performance of the contractor employee's duties, such employees shall inprocess with the Navy Command's Security Manager and Information Assurance Manager upon arrival to the Navy command and shall out-process prior to their departure at the completion of the individual's performance under the contract. Completion and approval of a System Authorization Access Request Navy (SAAR-N) form is required for all individuals accessing Navy Information Technology resources. The SAAR-N shall be forwarded to the Navy Command's Security Manager at least 30 days prior to the individual's start date. Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date.

When required to maintain access to required IT systems or networks, the contractor shall ensure that all employees requiring access complete annual Information Assurance (IA) training, and maintain a current requisite background investigation. The Contractor's Security Representative shall contact the Command Security Manager for guidance when reinvestigations are required.

Security Approval Process

The Contractor's Security Representative shall ensure that each individual employee pending assignment shall accurately complete the required forms for submission to the Navy Command's Security Manager. The Contractor's Security Representative shall screen the investigative questionnaires for completeness and accuracy and for potential suitability/security issues prior to submitting the request to the Navy Command's Security Manager.

Forms and fingerprint cards may be obtained from the Navy Command's Security Manager. These required items,

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shall be forwarded to the Navy Command's Security Manager for processing at least 30 days prior to the individual employee's anticipated date for reporting for duty. The Navy Command's Security Manager will review the submitted documentation for completeness prior to submitting it to the Office of Personnel Management (OPM).

Suitability/security issues identified by the Navy Command's Security Manager may render the contract employee ineligible for the assignment. A favorable review of the questionnaire and advance fingerprint results are required as an interim measure prior to the contract employee start date. An unfavorable determination made by the Navy Command's Security Manager is final and such a determination does not relieve the contractor from meeting any contractual obligation under the contract.

If contractor employees already possess a current favorably adjudicated investigation, the Navy Command's Security Manager will use the Visit Authorization Request (VAR) via the Joint Personnel Adjudication System (JPAS). The contractor shall include the IT Position Category per SECNAV M-5510.30 for each employee designated on a VAR. The VAR requires annual renewal for the duration of the employee's performance under the contract. The Navy Command's Security Manager will forward the required forms to OPM for processing. Once the investigation is complete, the results will be forwarded by OPM to the DON Central Adjudication Facility (CAF) for a position of trust determination. When a favorable determination is not made, contractor employees shall not be permitted to work on this contract effort and if already working on the contract shall be removed immediately. The potential consequences of any requirements under this clause including denial of access for a proposed contractor employee who fails to obtain a favorable trustworthiness determination in no way relieves the contractor from the requirement to execute performance under the contract within the timeframes specified in the contract.

Contractors shall plan ahead in processing their employees and subcontractor employees for working in nonsensitive positions, with sensitive information, and/or on Government IT systems. The contractor shall insert this clause in all subcontracts when the subcontractor is permitted to have physical access to a federally controlled facility and/or access to a federally-controlled information system/network and/or access to government information.

5252.227-9401 NOTICE REGARDING THE DISSEMINATION OF EXPORT-CONTROLLED TECHNICAL DATA (JAN 1992) (NAVSUP)

(a) Export of information contained herein, which includes release to foreign nationals within the United States, without first obtaining approval or license from the Department of State for items controlled by the International Traffic in Arms Regulations (ITARs), or the Department of Commerce for items controlled by the Export Administration Regulations (EAR), may constitute a violation of law.

(b) In the event that the Contractor violates export laws, the Contractor, its employees, officials or agents are subject to:

(1) Imprisonment and/or imposition of criminal fines; and

(2) Suspension or debarment from future Government contracting actions.

(c) The Government shall not be liable for any use or misuse of the information, technical data or specifications in this contract. It shall not be liable for any patent infringement or contributory patent infringement. The Government neither warrants the adequacy nor the completeness of the information, technical data or specifications in this contract.

(d) The Contractor shall insert paragraphs (a), (b) and (c) of this clause in any subcontract awarded under this contract.

5252.227-9402 QUALIFIED U.S. CONTRACTORS FOR EXPORT-CONTROLLED TECHNICAL DATA (JAN 1992)

(a) By Department of Defense (DOD) Directive 5230.25 (hereinafter referred to as "the Directive"), a program was established to allow Qualified U.S. Contractors to obtain export-controlled technical data under certain conditions. A "Qualified U.S. Contractor" is a private individual or enterprise (hereinafter described as a "U.S. Contractor") that, in accordance with procedures established by the Under Secretary of Defense for Research and Engineering, certifies, as a condition of obtaining export-controlled technical data subject to the Directive from the Department of Defense, that:

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(1) The individual who will act as recipient of the export-controlled technical data on behalf of the U.S. Contractor is a U.S. citizen or a person admitted lawfully into the United States for permanent residence and is located in the United States;

(2) Such data are needed to bid or perform on a contract with the Department of Defense, or other U.S. Government agency, or for other legitimate business purposes in which the U.S. Contractor is engaged, or plans to engage. The purpose for which the data are needed shall be described sufficiently in such certification to permit an evaluation of whether subsequent requests for data are related properly to such business purpose.

(3) The U.S. Contractor acknowledges its responsibilities under U.S. export control laws and regulations (including the obligation, under certain circumstances, to obtain an export license prior to the release of technical data within the United States) and agrees that it will not disseminate any export-controlled technical data subject to the Directive in a manner that would violate applicable export control laws and regulations.

(4) The U.S. Contractor also agrees that, unless dissemination is permitted by the Directive, it will not provide access to export-controlled technical data subject to the Directive to persons other than its employees or persons acting on its behalf, without the permission of the DOD component that provided the technical data.

(5) To the best of its knowledge and belief, the U.S. Contractor knows of no person employed by it, or acting on its behalf, who will have access to such data, who is debarred, suspended or otherwise ineligible to perform under U.S. Government contracts; or has violated U.S. export control laws or a certification previously made to the Department of Defense under the provisions of the Directive.

(b) Private individuals or enterprises are certified as Qualified U.S. Contractors by submitting a DD Form 2345 to Commander, Defense Logistics Services Center (DLSC), ATTN: DLSC-FEB, Federal Center, Battle Creek, Michigan 49017-3084.

(c) Canadian contractors may be qualified in accordance with the Directive for technical data that do not require a license for export to Canada under section 125.12 of the International Traffic in Arms Regulations and sections 379.4

(d) and 379.5(e) of the Export Administration Regulations, by submitting an equivalent certification to the DLSC.

CLAUSES INCORPORATED BY REFERENCE

252.204-7008 Export-Controlled Items

52.219-8 Utilization of Small Business Concerns

52.219-9 Small Business Subcontracting Plan

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SECTION J LIST OF ATTACHMENTS

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